



110 High Street, Tibshelf, Derbyshire, DE55 5NU Tel: 01773 875093



QC 05-08-00580

10th May 2011

To: All Members of Tibshelf Parish Council

Dear Councillor,

NOTICE OF ANNUAL MEETING OF TIBSHELF PARISH COUNCIL

You are summoned to the **Annual Meeting of Tibshelf Parish Council** to be held at **7.30pm on Tuesday 17th May 2011** in the **The Parish Meeting Room, The Village Hall, High Street, Tibshelf.**

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet (if appropriate). These will be available in the Council Chamber.

Ruth Price
Parish Clerk

AGENDA

NON EXEMPT ITEMS

1. To elect a Chairman for the ensuing year
2. The Chairman to take and sign a Declaration of Acceptance of Office
3. Vote of thanks to the retiring Chairman
4. To elect a Deputy Chairman for the ensuing year
5. The Deputy Chairman to take and sign a Declaration of Acceptance of Office
6. To receive apologies for absence
7. Declaration of Members Interests
 - (a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)
 - (b) Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.

The Declarations of Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.

8. Public Speaking

(a) A period of not more than ten minutes will be made available for members of the public and Members of the Council to comment on any matter. Where a Member indicates they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) below. (If the item to which representations or comment were made by a Member is on the Agenda the Member must declare that interest again and withdraw from the meeting during consideration of that item)

(b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter. Members of the Council however will restrict Police matters they raise to those relating to their Council Ward.

(c) Members declaring a prejudicial interest who wish to make representations or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.

9. To confirm the minutes of the meeting held on 19th April 2011 (attached)

10. To appoint Sub-Committees

- Amenities & Environment
- Village Hall
- Personnel
- Audit

11. Calendar of Sub Committee Meetings (draft attached)

12. Appointment of Representatives to Outside Bodies

- Bolsover Local Strategic Partnership
- Safer Neighbourhood Team

13. Dates and Times of Council Meetings 2011/2012(Draft for discussion attached)

14. Village Hall Financial Report

15. Old Race Track at Shetland Road

16. Derbyshire County Council (Upgrade of Public Footpath Nos 21,18 and part of public footpath No 20 to Bridleway – Parish of Tibshelf) Modification Order 2011

17. Applications for Funding Support (if any)

18. Planning

Council to consider planning applications received as detailed on the attached schedule

19. Derbyshire Association of Local Councils

To note that the following correspondence has been received and is available in the office:

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| 23/11 | EAST MIDLANDS ALLOTMENTS OFFICERS' FORUM CLERK/RFO VACANCY – CALVER PARISH COUNCIL |
| 24/11 | NALC LEGAL BRIEFING – L02-11 FUTURE STANDARDS OF CONDUCT OF MEMBERS OF LOCAL AUTHORITIES IN ENGLAND |

20. Parish Clerks Report

- Accounts for Payment
- Financial Report
- Insurance
- Replacement of Vandalised panels
- Notice of Audit

21. Items for information

- Council to note correspondence received as detailed on the attached schedule