

Minutes of the MEETING of TIBSHELF PARISH COUNCIL
held in The Jubilee Suite, Tibshelf Village Hall, 110 High Street, Tibshelf. DE55 5NU
on Tuesday 15th April 2008 at 7.15pm

Present:

Cllrs: C. Barlow, A.E. Beckett, A. Boyer, D. Brindley, J. Gilbody, G. Foley, R. Heffer, W. Vardy
G. Wallis and T. Watson

In attendance:

3 Members of the Public and K Bradshaw, Parish Clerk.

The Chairman, on behalf of the Council, offered condolences to Cllr. Trevelyan on the death of her son, the Clerk has sent a sympathy card on behalf of the Council. The funeral will take place in Tibshelf Parish Church on Wednesday 16th April at 2.30pm

NON EXEMPT ITEMS

0804/223 Apologies for absence

Apologies were received from Cllrs. Trevelyan due to family bereavement.

0804/224 Declarations of Members Interests

Cllr. C. Barlow declared a personal and prejudicial interest in agenda item 5

Cllr. A. Beckett declared a personal interest in agenda item 5

Cllr. D. Brindley declared a personal interest in agenda item 11

Cllr. R. Heffer declared a personal interest in agenda item 11

0804/225 Public Speaking

- An update was give on DCC Youth Service, Kelly Saxton is now in post to support voluntary groups and funding has been allocated for youth projects. Summer planting is a project and it was requested to plant the area adjacent to the entrance to the Village Hall car park between the disabled spaces.
- The Youth Club has received the letter from the Village Hall Management Committee and queried why £60 was payable for 3 ceiling tiles and why does the Council require sight of CRB checks. A structure is being put in place for the next two months up to the school summer holidays. The issue regarding the Youth Club is covered in item 5 on the agenda.

District Council:

- There will be no further action to extend the conservation area in Tibshelf due to opposition to the extension and lack of support for the proposal.
- Cllrs Brindley and Heffer attended a training course.

0804/226 It was RESOLVED to move item 5, Village Hall Management Committee report up the agenda

0804/227 Village Hall Management Committee

a. Parking at the Village Hall

It was RESOLVED that:-

- Safety bollards be installed alongside the front doors.
- The car park will be closed and locked at varying times when the hall is not in use and a sign be placed at the front of the Village Hall building informing car owners of this.

- For a trial period in an attempt to slow down traffic along the front of the Village Hall the gate between the disabled parking spaces be used for pedestrians only with one of the gates being closed permanently.

b. Youth Club

It was RESOLVED to suspend standing orders to allow members of the public to speak on this item.

- Mr. B. Marshall, DCC Youth worker, stated that the Risk Assessments are in place and that the Council will be given sight of these.
- Mrs. Beckett, speaking as the Volunteer leader of the Youth Club, queried the cost and number of broken ceiling tiles. One broken tile (above the snooker table) had been reported to the caretaker on the night but an additional two tiles in the main hall showed similar damaged caused by snooker cues.
- Mr. Marshall requested that the invoice for repairs, £60.00, be forwarded to him at DCC, Pinxton Youth Centre as the Youth Club stated that it did not have the funds to pay this account.
- It was reported that Public Liability Insurance has been arranged but documentation is awaited due to changes as the original policy included Employers Liability which is not required by the Youth Club.
- The requirement for the Council to have sight of CRB checks for volunteers was questioned in that these are personal documents and is this required for all groups who use the Village Hall.
- Documents to hand will be sent to the Clerk by email on Wednesday

Standing Orders were reinstated.

Cllr. Beckett left the meeting.

It was RESOLVED to send an invoice for £60.00 for replacement of three ceiling tiles to Mr. B. Marshall at DCC Youth Centre, Pinxton.

Cllr. Beckett rejoined the meeting

c. Dinner Plates

It was RESOLVED that the VHC coordinator undertake an inventory of all cutlery and crockery and purchase replacements where necessary to bring the numbers back to 100 place settings. A notice will be placed in the kitchen asking all users to report breakages to the office.

d. Village Hall Cleaner

Mrs. Edna Seward will start work on May 1st.

e. New Year's Eve

Cllrs. Barlow and Vardy left the room having declared a personal and prejudicial interest in this item.

It was RESOLVED that for this event the bar be open until 1am and the Hall to be cleared by 2am and that a Temporary Events Notice will be applied for. The hirer will be responsible for any damage and extra costs incurred and the Hall will be checked by the caretaker before and after this event.

Cllrs. Barlow and Vardy rejoined the meeting

f. Bin enclosure

It was RESOLVED that the quotation from Mr. I Barrett for a wooden enclosure be approved.

g. Security Cameras

It was RESOLVED that a four camera system be purchased and separate installation be arranged in order to achieve best price. The VHC is to contact Roger Cook for an installation price for comparison and best availability

h. Accounts for payment

Cllrs. Beckett, Heffer, Vardy and Watson declared a personal and prejudicial interest in this item being members of the Village Hall Management Committee and left the room.

Mrs. H J Simpson Chq No 381	£31.80
Stamps	£16.80
Window Cleaner	£15.00
Live and Local Chq No 382	
Reduced Fee for Annamotion Performance	£62.00
<u>Total</u>	<u>£93.80</u>

Cllrs. Beckett, Heffer, Vardy and Watson rejoined the meeting

i. Financial Report

It was RESOLVED that the Financial Report detailed below is noted and approved.

Takings since February Meeting = £2,138.00

Bank Current Account Balance = £3,549.39

Bank Reserve Account Balance = £19,263.52

0804/228 Minutes of the Meetings held on 18th March 2008 and 31st March 2008

It was RESOLVED that the minutes of these meetings be approved as an accurate record and were signed by the Chairman.

0804/229 Chairman's Report

An informal meeting with Inspector Palfreyman had been held to discuss the replacement of PCSO Lockwood with PCSO Fern Barnett. It was reiterated that the PCSO funded by Tibshelf Parish Council should operate solely in Tibshelf, except for emergencies. PCSO Barnett is now being trained in the Village by PCSO Pass and both officers visited the Village Hall to liaise with the Old Peoples Club. The Constabulary press release is to be amended and a press release from Tibshelf Parish Council including photographs will be prepared.

0804/230 Representatives of Outside Bodies Reports

There were no reports

0804/231 Clerk's Report

a. It was RESOLVED that the following accounts from 18th March to date be approved for payment:-

Date	CQ No:	Payee	Description	Amount
15 th Apr	Autopay	KB, JB, TR, DR & JS	Total Salaries	£3,389.64
15 th Apr	3152	E.on	Cancelled – CQ damaged	-£88.95
15 th Apr	3158	E.on	Replacement cheque	£88.95
15 th Apr	3159	Barrett Builders	Emergency reps pavilion	£325.00
15 th Apr	3160	BDC	Trade bin – pavilion	£117.50
15 th Apr	3161	K Bradshaw	Clerk's expenses	£29.94
15 th Apr	3162	DALC	Subscription & ABA	£597.50
15 th Apr	3163	The Lock Shop	Padlock & extra keys	£104.11
15 th Apr	3164	Sage UK	Year end stationery	£41.13

Tibshelf Parish Council Minutes – 15th April 2008

15 th Apr	3165	Smiths of Derby	Repairs to Clock	£661.53
15 th Apr	3166	TCRSG	First responders kit	£237.50
15 th Apr	3167	HMRC	PAYE & NIC – Month 12	£1,332.07
15 th Apr	3168	DCC	Pension contributions	£727.49
15 th Apr	3169	3 rd Tibshelf Scouts	Delivery – Newsletter	£200.00
			TOTAL	£7,763.41

b. Financial Report

It was RESOLVED to note that The Bank Balances at 31st March 2008 stood at:-

Current Account	(£ 13,135.76)
Reserve Account	<u>£ 83,786.79</u>
Total	<u>£ 70,651.03</u>

c. Cricket Club

It was RESOLVED to note that the Cricket Club has donated the scoring hut to the Council and a letter of thanks will be sent.

d. Electricity Supply – Pavilion

It was RESOLVED to note that the supplier w.e.f. 19th May 2008 will change to British Gas who are cheaper than the current supplier with estimated savings of £200.00 for the year.

e. Grass Cutting and Gardening Services

It was RESOLVED to note that as suspected John Key did not want the gardening services only and has declined the contract. This has now been offered to Anthony Clarke in accordance with the decision made at the meeting held on 31st March 2008

f. Refurbishment of Meeting Room

It was RESOLVED that planning permission for the works to the roof and extra windows be applied for together with extending the consent for a temporary building from 31/8/10 at the same time. The Clerk will check to determine if Building Regulations approval is also required and what colour roof would be preferred by the Planning Department.

0804/232 Accounts for the Year ended 31st March 2008

It was RESOLVED to approve the Accounts for the year ended 31st March 2008 and these were signed by the Chairman and the Responsible Financial Officer.

0804/233 Planning

It was RESOLVED to make the recommendations to Bolsover District Council as detailed on the schedule of planning applications received – Appendix 1

0804/224 DALC Circulars

It was RESOLVED to note that the following circulars have been received:-

- a. 13.08 Quality Council Scheme – accreditation date
- b. 14.08 Crime and Disorder Act – responsibility of every parish council to be aware of and put into practice, the provisions of Section 17 of The Crime and Disorder Act 1998.
- c. 15.08 Training Course for Clerk's & Councillors – 17th May, Verney Institute, Pleasley.
- d. 16.08 New Clerk's induction course

0804/225 Audit for 2007/08 Accounts

- It was RESOLVED that Barrie Woodcock be appointed Internal Auditor and that the Council is satisfied with his competence him being an established and skilled Internal Auditor for many Councils and is an advisor to the Society of Local Clerks

- It was RESOLVED that any discovery of fraud or corruption should be reported by the Auditor to the Council as a whole
- It was RESOLVED that scope of the internal audit and the audit planning and reporting as recommended by the Internal Auditor be approved.

0804/226 Requests for support

Cllrs Brindley and Heffer having declared a personal and prejudicial interest in this item left the room.

It was RESOLVED to pay Bolsover District Council the sum of £100.00 as a contribution to the cost of dog fouling bags.

Cllrs. Brindley and Heffer rejoined the meeting

0804/226 Items for Information

It was RESOLVED to note the correspondence received per the attached schedule.

0804/227 Exclusion of Public and Press

It was RESOLVED that in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw (Standing Order 67)

0804/228 Personnel Sub Committee

It was RESOLVED that:-

- a. The working pattern of the Village Hall Coordinator be changed to that of School time working.
- b. Mrs. Edna Seward be appointed Cleaner for the Village Hall and Meeting Room

0804/229 Village Sign Competition

It was RESOLVED that the winner of this competition is Merryn Novelle whose entry was judged to be the best. The Council was pleased with all the entries and it was RESOLVED that a £5 book token be given to all children who took the time and trouble to enter this competition.

The Meeting closed at 9.10pm

Signed..... Date.....