

**Minutes of the MEETING of TIBSHELF PARISH COUNCIL**  
**held in Tibshelf Village Hall, 110 High Street, Tibshelf. DE55 5NU**  
**on Wednesday 19<sup>th</sup> December 2007 at 7.15pm**

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**Present:**

Cllrs. C. Barlow, A.E. Beckett, A. Boyer, D. Brindley, G. Foley, R. Heffer, P. Trevelyan, W. Vardy  
G. Wallis and T. Watson

**In attendance:**

4 Members of the Public; Cllr. C. Moesby and K Bradshaw, Parish Clerk.

**Public Participation**

- Mr. B. Marshall, County Youth Worker, informed the meeting that DCC would support the Youth Club and could supply volunteers and funding. Help will also be given in the preparation of policies and procedures. The provision of Public Liability Insurance will be checked. Time was requested to put these measures in place.
- Concerns were raised regarding litter in the Churchyard particularly cigarette butts, beer cans and used condoms left on the benches. It was pointed out that this is not acceptable because the children have to pass these benches to get to the Kids Club on Saturday mornings. The PCSO has been informed and requested to keep an eye on the Churchyard in the evenings. The PCC will be contacted regarding cleaning up.

**Police Report**

- PCSO Lockwood had advised the Clerk that he had been instructed not to attend Parish Council meetings as Police liaison is covered by the Safer Neighbourhoods meetings.
- Concerns were raised that as the PCSO is funded by the Parish Council he should attend Council meetings
- This matter will be placed on the agenda for the next meeting.

**County Councillors Report**

- There are free adult education courses starting in January details available on the County website or Call Derbyshire on 08456 058 058
- DCC are working with "Tetrapack" on the recycling of plastic/foil covered cartons. The first centre is located in Amber Valley
- Trading Standards has undertaken a survey on "alcopops" which has revealed that some have sugar contents as high as 10g/100ml (half recommended daily intake) and alcohol levels of up to 1.7 units per 275ml bottle.
- Ian Stevenson has been appointed Strategic Director of Environmental Services.
- Scams are prevalent on e-bay this time of year; Trading Standards can give advice.
- Trading Standards has prepared a form to report sales of alcohol to children under 18.
- The "don't drink and drive" campaign has started.
- Winter Maintenance (gritting) details have been printed on posters. Comments were made that these details should be advertised in the Local Press and not rely on a poster campaign only.
- DCC does not own the piece of land (the ramp) by the Church and can find no records of this being common land or a village green.
- The Doorstep calendars have been printed and circulated
- The kerb at Spa Croft has been dropped as promised.

**District Councillors Report**

- The first 6 months attendance records have been published and out of 21 meetings Cllr. Brindley has attended 19 (90%) and Cllr Heffer has attended 17 (81%).

## NON EXEMPT ITEMS

### 0712/140 Apologies for absence

Cllr Gilbody sent his apologies due to a family illness.

### 0712/141 Declaration of Members Interests

Cllr Beckett declared a personal interest in the Youth Club being the organiser.

Cllr Heffer declared an interest in agenda item 14, Fence at Shetland Road, knowing the contractor.

### 0712/142 Minutes of the meeting held on 20<sup>th</sup> November 2007

It was RESOLVED that the minutes of this meeting be approved as an accurate record and were signed by the Chairman.

### 0712/143 It was RESOLVED to move item 8, the Youth Club, up the agenda

### 0712/144 Youth Club

It was RESOLVED to suspend Standing Orders to allow input from Mr. B. Marshall and members of the public.

The Rule Book should be written by adults with input from the members of the Youth Club. Mr. Marshall said that the DCC has model "Boundaries" and that the Risk Assessment, Policies and Procedures will be discussed at a meeting with Jackie Hughes in the first week of January. The Youth Club will not be back until 11<sup>th</sup> January.

Standing Orders were reinstated.

It was RESOLVED that a meeting of the Village Hall Management Sub Committee be held on 12<sup>th</sup> February 2008 to review the situation and that all the documents requested be circulated to members 5 days before this meeting.

### 0712/145 Village Hall Management Sub Committee

#### Payment of Accounts

Cllrs Beckett, Heffer, Trevelyan, Vardy and Watson declared a personal and prejudicial interest, left the room and did not take part in any discussion or vote.

Cllr. Boyer took the Chair temporarily.

1. It was RESOLVED to pay Tibshelf Parish Council the sum of £6,500.00, the second payment for salaries paid on behalf of the Village Hall.
2. It was RESOLVED to approve the following accounts for payment:-

DRCC -	Subscription to the Village Hall Service	£ 35.00
Tibshelf Parish Council -	Repayment of 2 <sup>nd</sup> half of Salaries	£6,500.00
Severn Trent Water -	Half Yearly Account	£ 186.17
Mrs. H J Simpson -	Window Cleaning	£ 15.00
Total		£6,736.17
3. It was RESOLVED to transfer the sum of £2,000.00 from the Reserve Account to the Current Account.

Cllrs Beckett, Heffer, Trevelyan, Vardy and Watson re-joined the meeting.

**0712/149 Amenities and Environment Sub Committee**

1. It was RESOLVED by a majority, with 7 votes for 2 against and one abstention, that the quotation of £7,928.87 from P & J Fencing for a 2M high powder coated palisade fence and the removal and replacement of the existing fence be accepted. Cllr Beckett requested that her vote against this motion be recorded.
2. It was RESOLVED that the Council adopt the PCC rates for 2008 with effect from the 1<sup>st</sup> January 2008 and the Clerk will circulate these fees when they become available.

**0712/150 Chairman's Report**

The Chairman had nothing to add to his report published in the Newsletter

**0712/151 Safer Neighbourhoods Team Meeting**

It was reported that the first SNT meeting had been held at Stretton on Monday 17<sup>th</sup> December and that the priority identified at this meeting was to target underage drinking in pubs.

The next meeting will be held at Tibshelf Village Hall on Monday 4<sup>th</sup> February 2008 starting at 6.00pm.

**0712/152 Accounts for Payment**

It was RESOLVED that the following payments from 20<sup>th</sup> November to date be approved for payment:

Date	CQ No:	Payee	Description	Amount
14 <sup>th</sup> Dec	Autopay	KB, JB, TR, DR & JS	Total Salaries	£4,001.66
6 <sup>th</sup> Dec	3092	A E Beckett	Members Allowance	£152.88
6 <sup>th</sup> Dec	3093	D Brindley	Members Allowance	£152.88
6 <sup>th</sup> Dec	3094	A Boyer	Members Allowance	£152.88
6 <sup>th</sup> Dec	3095	G Foley	Members Allowance	£152.88
6 <sup>th</sup> Dec	3096	J Gilbody	Members Allowance	£152.88
6 <sup>th</sup> Dec	3097	R Heffer	Members Allowance	£152.88
6 <sup>th</sup> Dec	3098	P Trevelyan	Members Allowance	£152.88
6 <sup>th</sup> Dec	3099	W Vardy	Members Allowance	£152.88
6 <sup>th</sup> Dec	3100	G Wallis	Members Allowance	£152.88
6 <sup>th</sup> Dec	3101	C Barlow	Members Allowance	£152.88
6 <sup>th</sup> Dec	3102	T Watson	Chairman's Allowance	£305.76
19 <sup>th</sup> Dec	3103	Barret Builders	Repairs – Fence, Pavilion, New ridge tiles & toilet in V Hall	£835.00
19 <sup>th</sup> Dec	3104	City of Bradford	Christmas Lights	£4,112.50
19 <sup>th</sup> Dec	3105	CCS Media	Toners for printer	£373.79
19 <sup>th</sup> Dec	3106	Clarkes Cemetery Services	Grass Cutting	£593.00
19 <sup>th</sup> Dec	3107	K Bradshaw	Clerks expenses	£67.20
19 <sup>th</sup> Dec	3108	Key Services	Grass cutting (missed inv)	£270.25
19 <sup>th</sup> Dec	3109	British Legion	Wreath	£17.75
19 <sup>th</sup> Dec	3110	Powergen	Electricity – Pavilion	£63.58
19 <sup>th</sup> Dec	3111	Safety Matters	Rubbish Bags	£70.50
19 <sup>th</sup> Dec	3112	Severn Trent Water	Pavilion & Cemetery	£123.15
19 <sup>th</sup> Dec	3113	Shanks Waste Management	Waste collection – Cem.	£38.80
19 <sup>th</sup> Dec	3114	Society of Local Council Clerks	Subscription 07/08	£135.00
17 <sup>th</sup> Dec	3115	Strata Brass	Band – Carol Service	£250.00
19 <sup>th</sup> Dec	3116	Wastecycle	Waste collection – Cem,	£560.76
19 <sup>th</sup> Dec	3117	D C C	Pension contributions	£921.90
19 <sup>th</sup> Dec	3118	HM Revenue & Customs	PAYE & NIC Mth 8	£1,329.81
19 <sup>th</sup> Dec	3119	St John the Baptist Church	Donation – Tower repairs	£979.00
			TOTAL	£16,578.21

**0712/153 Finance**

It was RESOLVED to note the Financial Statement at 30<sup>th</sup> November 2007 and the cash flow forecast to March 2008.

The Bank Balances at 30<sup>th</sup> November 2007 stood at:-

Current Account	£ 3,728.53
Reserve Account	<u>£118,949.80</u>
Total	<u>£122,678.33</u>

**0712/154 Planning**

It was RESOLVED to make the recommendations to Bolsover District Council as detailed on the schedule of planning applications received – Appendix 1

**0712/155 DALC circulars**

It was RESOLVED to note that the following circulars have been received:-

32.07 - Availability of Locum Clerks and Internal Auditors

33.07 – Credit arrangements and borrowing by Parish Councils; Comprehensive Land Register, Consultation

The Clerk is to investigate the Registration of the Council's land.

**0712/156 Tibshelf Conservation Area**

It was RESOLVED that the Clerk respond in writing stating the Council's objections to the Senior School, the Infants School and the Addison Street Methodist Church being included in the proposed conservation area and to request the Conservation Officer to visit Tibshelf and discuss this with the Council.

**0712/157 Community Response Plan for Civil Emergencies**

The Clerk will circulate the pro forma plan provided to all members for comment and input

**0712/158 Items for information**

It was RESOLVED to note the correspondence received per the attached schedule

**0712/159 It was RESOLVED** That in view of the confidential nature of the business about to be transacted that the press and public be temporarily excluded and they are instructed to withdraw (Standing Order 67)

**0712/160 Salary Review 2007/08 – Village Hall Supervisor and Caretaker**

It was RESOLVED that the salary for these employees be increased by 2.47% for 2007/08 in line with Bolsover District Council rates with effect from 1<sup>st</sup> April 2007.

The meeting closed at 9.00 pm

Signed..... Date.....