

**Minutes of the MEETING of The ANNUAL MEEETING of TIBSHELF PARISH COUNCIL
held in The Parish Meeting Room, Tibshelf Village Hall, 110 High Street, Tibshelf. DE55
5NU on Tuesday 18th May 2010 at 7.30pm**

Present:

Cllrs: C. Barlow, A.E. Beckett, A. Boyer, D. Brindley, G.M. Foley, R. Heffer, J. Gilbody, P. Trevelyan, W. Vardy and G. Wallis

In attendance:

One member of the public, County Councillor C. Moesby, PCSO and R Price, Parish Clerk.

NON EXEMPT ITEMS

Councillor Heffer left the meeting at this point

0510/642 Election of Chairman for 2010/11

It was proposed by Cllr. Boyer, seconded by Cllr. Foley and RESOLVED that Councillor D. Brindley be elected Chairman of Tibshelf Parish Council for the ensuing year 2010/11.

0510/643 Acceptance of Office – Chairman

Cllr. Brindley took the Declaration of Acceptance of Office for Chairman of Tibshelf Parish Council and signed this in the presence of the Proper Officer of the Council.

Councillor Heffer rejoined the meeting

0510/644 Election of Deputy Chairman

Two nominations were received Cllr. Vardy was proposed by Cllr. Barlow and seconded by Cllr. Beckett and Cllr. Boyer was proposed by Cllr. Foley and seconded by Cllr. Brindley. The nominations were put to the vote and Cllr. Vardy received 6 votes and Cllr. Boyer received 4 votes.

It was RESOLVED that Cllr. Vardy be elected as Deputy Chairman of Tibshelf Parish Council for the ensuing year 2010/11.

0510/645 Acceptance of Office – Deputy Chairman

Cllr. Vardy took the Declaration of Acceptance of Office for Deputy Chairman of Tibshelf Parish Council and signed this in the presence of the Proper Officer of the Council

0510/646 Apologies for absence

Apologies were received from Cllr. T. Watson

0510/647 Declarations of Members Interests

Councillors Heffer and Gilbody declared a personal interest in agenda item 20 as they knew the applicant and Cllr Beckett declared a personal interest in Agenda Item 19 as she was a member of the Tibshelf Football Club Committee

0510/648 Public Speaking

Police:

- Crime Figures for April 2010 (March figures in brackets):-
Assaults 2 (1): Criminal Damage 1 (5): Burglary Dwelling 1 (1): Burglary Non-dwelling 1 (2): Theft from motor vehicle 1 (0): Theft of motor vehicle 1 (1): Total Crimes 7 (10):
Nuisance Incidents 20 (3). The report detailed the types of incidents listed.

- There were 20 nuisance incidents for April which included neighbour disputes, loud parties, quad bikes, nuisance behaviour in the churchyard, nuisance vehicles, motorbikes and drunk persons.
- It was reported that PCSO Brownlee had undertaken high visibility patrols, conducted crime and house to house enquiries. He had been targeting nuisance youths on the new play area and to the rear of the shop on Derwent Drive resulting in drugs being seized and a cannabis warning issued. He has been gathering intelligence around the village with regards to drugs.
- The next police surgery was due to be held on Thursday 3 June at Tibshelf Methodist Church.

County Council:

- Cllr. Moesby produced a copy of the proposed classroom layout for the new school for Members' information. He referred to the white and yellow lining on High Street to assist police with enforcement. Councillor Moesby had spent time with the youth service touring the area to identify any issues. They had encountered very few problems.

District Council:

- Cllr Brindley provided Members with a report on dog fouling action taken in 2009/2010.

Other issues raised:

One member of the public was present and asked whether Westleigh Developments had been approached concerning the arrangement of a public meeting. It was agreed that, in light of recent information, they would be contacted as soon as possible.

A Member referred to issues about the coding of cleaning mops in the village hall, noise from quad bikes operating on a field near the motorway, problems of young people causing problems on the new play area at Lincoln Street and the increasing problem of cars parking on the grassed area at the front of the flats in High Street.

0510/649 Minutes of the Meeting held on 20th April 2010

It was proposed by Cllr. Wallis, seconded by Cllr. Heffer and RESOLVED that the Minutes of the Council meeting held on 20th April 2010, be approved as an accurate record and were duly signed by the Chairman.

0510/650 Chairman's Announcements

The Chairman referred to some proposals which had been put forward by the Tibshelf Community School to bring forward their finishing time from 3.15 to 3.05. There was concern that this would cause safety issues as the infant school finished at the same time. However Councillor Beckett informed the meeting that the Community School had been considering this issue and had looked to moving the time to 3.10 to avoid the clash.

0510/651 Appointment of Sub Committees

It was proposed, seconded and RESOLVED that the Sub Committee membership be as follows:

- a. **Village Hall Management Committee** – Chairman, Deputy Chairman, A E Beckett, J Gilbody, R Heffer, P Trevelyan and representatives of Old People's Club, Toddlers, Play Group and Cardiac.
- b. **Amenities and Environment** - Chairman, Deputy Chairman, A E Beckett, A J Boyer, R Heffer, P Trevelyan, G Wallis, T Watson and representatives of Football Club, Cricket Club and Allotment Society.
- c. **Personnel** – Chairman, Deputy Chairman, A E Beckett, A J Boyer and R Heffer
- d. **Audit** – Chairman, Deputy Chairman and A E Beckett

0510/652 Calendar of Sub Committee Meetings 2010/2011

The calendar of sub-committee meetings appended to the minutes of this meeting was approved

0510/653 Representatives of Outside Bodies

Bolsover Local Strategic Partnership – It was moved, seconded and RESOLVED that Councillor Brindley be appointed as the Parish Council’s representative to the Bolsover Local Strategic Partnership. It was agreed that no appointment be made to the Safer Neighbourhood Team

0510/654 Dates of Meetings 2010/11

It was proposed by Cllr. Heffer, seconded by Cllr. Wallis and RESOLVED that the dates for Council meetings for the coming year be set for the third Tuesday in every month at 7.00pm:-

15th June 2010; 20th July 2010; 21st September 2010; 19th October 2010; 16th November 2010; 21st December 2010; 18th January 2011; 15th February 2011; 15th March 2011; 21st April 2011

Annual Parish Meeting – 17th May 2011 at 6.45pm
Annual Meeting of Tibshelf Parish Council – 17th May 2011 at 7.00pm

0510/655 Village Hall Management Sub Committee 4th May 2010

It was proposed by Councillor Heffer and seconded by Councillor Barlow and RESOLVED that the minutes of the meeting held on 4th May 2010 be accepted and that the following recommendations be approved

- a) That 100 copies of the tri fold marketing leaflet be produced and circulated in local shops and given out to people in the hall
- b) That enough copies of the ‘postcard’ style marketing leaflet be produced to circulate with the Newsletter
- c) The Satisfaction questionnaire as distributed to Members be issued to all users of the hall

0510/656 Village Hall Financial Report

It was proposed by Councillor Beckett, seconded by Councillor Heffer and RESOLVED that the following village hall financial report be approved

Severn Trent Water Chq No 396 £232.55
Delta Cleaning Chq No 397 £120.97

Financial Report as at 4th May 2010
Takings since last village hall meeting £1430
Current Account balance £4645.55
Reserve Account Balance £3728.59

0510/657 Personnel Sub Committee 28th April 2010

It was proposed by Councillor Heffer and seconded by Councillor Vardy and RESOLVED that the minutes of the meeting held on 28th April 2010 be accepted and that the following recommendations be approved

- That the Parish Council Office opening hours be amended to 8.30 a.m. to 3.45 p.m.
- That the office opening hours be advertised at the village hall, in the Newsletter, on the notice boards and the website.
- That the Parish Clerk’s contract be revised to include a clause which specifies that hours are to be worked during the office opening hours as determined by the parish council.

- That, it is accepted that, in addition to unforeseen circumstances, and in order to allow for staff leave, there may be times when the parish council office will need to be closed. In those circumstances the Parish Clerk to give one week's notice to, and gain approval from, the Chairman and send notice to all members.
- For planned office closures, notices to be placed in the village hall, on all notice boards and on the website at least one week in advance.
- That a list of contact numbers be agreed for display at the village hall.

0510/658 Damage to Pavilion

It was reported that one of the shower walls in the pavilion had been badly damaged following a football match. The Secretary of the Football Club had admitted liability for the damage and asked that the repair work be carried out and recharged. The report was received and the action agreed.

0510/659 Applications for Funding Support

The Clerk reported receipt of four applications for funding as follows:

APPLICANT	DETAILS	AMOUNT REQUESTED
1. Chesterfield and District Shopmobility	Breakdown and recovery service and loan of Mobility Scooters. Current records show 30 members in Tibshelf area	£500
2 Tibshelf Football Club	Contribution towards trophies for Awards night.	£300
3. Tibshelf Village Hall Management Committee	Cash raffle prize for event to be held at the village hall to raise funds	£50
4. Bolsover District Youth Service – Tibshelf Patch	To book room as and when required to offer a safe and confidential environment for young people in Tibshelf to meet with Youth workers	£140 (equates to 20 hours room booking)

It was proposed by Councillor Heffer and seconded by Councillor Vardy and **RESOLVED** that

1. No grant be made to Chesterfield and District ShopMobility
2. A grant of £300 be made to Tibshelf Football Club
3. A grant of £50 be made to Tibshelf Village Hall Management Committee
4. That Bolsover District Youth Service be granted free use of the meeting room for 20 hours.

0905/445 Planning

It was **RESOLVED** to make the recommendations to Bolsover District Council as detailed on the schedule of planning applications received

0905/446 Derbyshire Association of Local Councils

It was RESOLVED to note that the following circulars have been received:-

23/10	Blimp: Broadband Line Information Monitoring Project Vacancy - Parish Clerk/Responsible Financial Officer - Brackenfield Parish Council
24/10	Employee Absence Occasioned By Volcanic Ash Bringing People Together Campaign (Circular 17/2010 Refers) Development Of Credit Union Services Across Derbyshire Event East Midlands Allotment Officers' Forum – Tuesday 15 June 2010 Training For People Responsible For A Children's Play Area Car Allowances 2010/2011
25/10	Derbyshire Constabulary Annual Parish Councils' Evening – Tuesday 12 October 2010

0905/447 Accounts for Payment

It was PROPOSED, SECONDED and RESOLVED that the following accounts for payment be approved:-

Date	CQ No:	Payee	Description	Amount
			Total Salaries May 2010	£3763.72
18 th May	3560	STWA	Water charges pavilion	£38.34
18 th May	3561	Came and Company	Parish Council Insurance	£3908.41
18 th May	3562	Smiths of Derby	Autowind Parish Church Clock	£7595.20
18 th May	3563	DCC	LGPS	£336.16
18 th May	3564	HMRC	PAYE and NI	£1387.96
18 th May	3565	Shanks Waste Management	Rental and 5 lifts	£144.90
18 th May	3566	Oilwell Nursery	25 kilo grass seed	£145.00
18 th May	3567	The Lock Shop	Cutting of keys	£16.33
18 th May	3568	High Street Garage	Fuel April	£60.00
18 th May	3569	DALC	Training Fee	£15.00
18 th May	3570	Civic Pride	Lamp Post Testing	£837.19
18 th May	3571	Clarkes Cemetery Services	Gardening Services	£121.00
			Grass Cutting – Cemetery, Village Hall, football pitches and verges	£850
			TOTAL	£19219.21

0905/449 Financial Report

It was RESOLVED to note that the first half of the precept £67,156 had been received in the Council's Bank Account and that the bank balances at 30th April 2010 stood at:

Current Account	£ 2572.54
Reserve Account	<u>£149,577.08</u>
Total	<u>£152,149.62</u>

The meeting closed at 9.00pm

Chairman.....

Date.....

Tibshelf Parish Council Minutes of Annual Meeting – 18th May 2010