

**Minutes of the MEETING of The ANNUAL MEEETING of TIBSHELF PARISH COUNCIL
held in The Jubilee Suite, Tibshelf Village Hall, 110 High Street, Tibshelf. DE55 5NU
on Tuesday 20th May 2008 at 7.30pm**

Present:

Cllrs: C. Barlow, A.E. Beckett, A. Boyer, D. Brindley, G. Foley, R. Heffer, P. Trevelyan, W. Vardy
G. Wallis and T. Watson

In attendance:

1 Member of the Public, County Councillor C. Moesby, PCSO Fearn Barnett and K Bradshaw,
Parish Clerk.

NON EXEMPT ITEMS

0805/230 Election of Chairman for 2008/09

It was RESOLVED that Councillor R. Heffer be elected Chairman of Tibshelf Parish Council for the ensuing year 2008/09.

0805/231 Acceptance of Office – Chairman

Cllr. Heffer took the Declaration of Acceptance of Office for Chairman of Tibshelf Parish Council and signed this in the presence of the Proper Officer of the Council.

0805/232 Vote of Thanks for the retiring Chairman

The incoming Chairman thanked Cllr. Watson for his two years of hard work and service acknowledging that some difficult decisions had been made.

0805/233 Election of Vice Chairman

It was RESOLVED that Councillor D. Brindley be elected Vice Chairman of Tibshelf Parish Council for the ensuing year 2008/09.

0805/234 Acceptance of Office – Vice Chairman

Cllr. Brindley took the Declaration of Acceptance of Office for Vice Chairman of Tibshelf Parish Council and signed this in the presence of the Proper Officer of the Council

0805/235 Apologies for absence

Apologies were received from Cllr. Gilbody who is away on holiday.

0805/236 Declarations of Members Interests

Cllrs Beckett, Heffer, Trevelyan, Vardy and Watson declared a prejudicial interest in the item relating to Village Hall payments being members of the Committee.

Cllrs. Vardy and Wallis declared a personal interest in agenda item 19 knowing Mr. Wade personally.

0805/237 Public Speaking

- Concerns were raised regarding overly noisy exhausts on some vehicles, speeding and parked cars in the Village and that nothing appears to be done to solve these problems.
- Traffic Division has been made aware of the traffic problems and they are working on this.
- The Village is looking “tacky” and it is as if no-one has any pride in the village any more.
- The problems on the High Street will be placed on the agenda for the next meeting of the Amenities and Environment Sub Committee.

- Derbyshire County Council may have funds available for the community e.g. a Residents Association or similar.
- Concerns were raised regarding the down pipes on the house opposite the Wheatsheaf. This will be discussed with Building Control and the Planning Department by a District Councillor.

Police:

- Propose to organise non contact boxing 27th June to 18th July between 5pm & 7pm on Friday evenings. Staff will be provided for free and request room for no charge. Cllr Moesby may have some funding available.
- Nuisance figures from 26th April to 19th May. 26 calls of which 15 were for nuisance.

County Council:

- The kerb on West View is very high creating difficulty for pushchairs etc. Cllr Moesby will visit on Friday of this week to inspect.
- The path on the way to the Church, Sitwell Grange Lane, is restricted due to overhanging shrub growth which needs cutting back.
- Parking and speeding on Staffa Drive is a problem. Recently a pet has been knocked down and this could have easily been a child. Traffic calming is needed to reduce traffic speed before a serious accident occurs. Cllr Moesby and PCSO Barnett will look at this problem but there are no capital funds available for this financial year for calming measures.
- Cllr Moesby was thanked for the prompt action for the repairing of the potholes on Shetland Road.
- The bushes overhanging Addison Street have not yet been cut back. The Clerk is to chase the Estate Agent.

District Council:

- Cllrs. Brindley and Heffer held a surgery earlier this evening which was attended by five residents.
- The Blue Box scheme is to be re-launched as the initial take up was low. New boxes and bags will be issued.

0805/238 Minutes of the Meeting held on 15th April 2008

It was RESOLVED that the minutes of this meeting be approved as an accurate record and were signed by the Chairman.

0805/239 Chairman's Announcements

Cllr. Heffer raised the issue of the poor condition of the Memorial Seat to Harry Lowe on West View.

It was RESOLVED that this matter be put on the agenda for the next meeting.

085/240 Appointment of Sub Committees

It was RESOLVED that the Sub Committee structures remain as at present subject to the following amendments:-

- a. **Amenities and Environment** - Cllr. Watson replaces Cllr. Brindley
- b. **Village Hall Management Committee** - Cllr. Watson replaces Cllr. Heffer
- c. **Personnel** - Cllr. Watson replaces Cllr. Brindley
- d. **Quality** - Cllrs. Brindley and Wallis will no longer sit on this Sub Committee

0805/241 Representatives of Outside Bodies

It was RESOLVED that

- a. Cllr. Brindley represents the Council on the Bolsover Local Strategic Partnership (LSP)
- b. Cllrs. Brindley and Heffer represent the Council at Rykneld Safer Neighbourhood Meetings

0805/242 Dates of Meetings 2008/09

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It was RESOLVED that the dates for Council meetings for the coming year be set for the third Tuesday in every month at 7.15pm:-

17th June 2008: 15th July 2008: 19th August 2008: 16th September 2008: 21st October 2008:
18th November 2008: 16th December 2008: 20th January 2009: 17th February 2009:
17th March 2009: 21st April 2009:

Annual Parish Meeting – 19th May 2009 at 7.00pm

Annual Meeting of Tibshelf Parish Council – 19th May 2009 at 7.30pm

0805/243 Planning

It was RESOLVED to make the recommendations to Bolsover District Council as detailed on the schedule of planning applications received – Appendix 1

0805/244 Derbyshire Association of Local Councils

It was RESOLVED to note that the following circulars have been received:-

17.08 - Review of NALC Publication: Standing Orders and Chairmanship (July 2003)

18.08 - Derbyshire County Training Partnership - CiLCA

19.08 - Executive Committee Minutes - 01.03.08; Attendance of Police Officers at PC/TC Meetings; Consult - Draft Policy - Roadside Memorials DCC; H M Rev & Customs Free Workshops

20.08 - Pay Negotiations; NJC Car Allowances 2008/2009

21.08 - New Clerks' Induction Course

0805/245 Accounts for Payment

a. It was RESOLVED to pay the National Non Domestic Rates for the Jubilee Suite by Direct Debit and the form was signed.

b. It was RESOLVED that the following accounts from 15th April to date be approved for payment:-

Date	CQ No:	Payee	Description	Amount
15 th Apr	Autopay	KB, JB, TR,DR,ES & JS	Total Salaries	£3,577.60
18 th Mar	3151	Derbyshire Constabulary	Cancelled – cheque lost	-£16,700.00
15 th Apr	3169	3 rd Tibshelf Scouts	Cancelled – cheque lost	-£200.00
18 th Apr	3170	Bolsover District Council	Dog poop bags	£100.00
24 th Apr	3171	Shanks Waste Management	Waste Disposal	£63.96
26 th Apr	3172	3 rd Tibshelf Scouts	Replacement cheque	£200.00
30 th Apr	3173	M Novelle	Prize – Village Sign	£50.00
12 th May	3174	Derbyshire Constabulary	Replacement cheque	£16,700.00
20 th May	3175	Barrie Woodcock	Internal Audit	£92.55
20 th May	3176	Belmont Van & Mower	Oil & spares – strimmer	£25.00
20 th May	3177	Clarkes Cemetery Services	Grass Cutting & Garden	£572.00
20 th May	3178	K Bradshaw	Clerk's expenses	£94.29
20 th May	3179	High Street Autos	Diesel	£90.01
20 th May	3180	Maun Motors	Roof Beacon – Truck	£280.45
20 th May	3181	Midland Printers	Newsletter & Report	£345.44
20 th May	3182	Shanks Waste Management	Waste – Cemetery	£100.38
20 th May	3183	Webmania	Web hosting	£29.36
20 th May	3184	HMRC	PAYE/NIC	£1,331.89
20 th May	3185	Derbyshire County Council	Pensions – May	£730.06
20 th May	3186	3 rd Tibshelf Scouts	Delivery – News/Report	£200.00
			TOTAL	£7,682.99

c. Village Hall Accounts for payment

Cllrs Beckett, Heffer, Trevelyan, Vardy and Watson declared a prejudicial interest in this item being members of the Committee. They left the room and did not take part in any discussion or vote.

It was RESOLVED that the following Village Hall accounts from 15th April to date be approved for payment:-

Mrs. H. J. Simpson	Expenses	Cq.No 383	£ 105.25
Connaught Gas Force	Maintenance Contract	Cq.No 384	£ 287.18
B. Woodcock	Audit	Cq.No 385	£ 28.65
B.D.C.	Trade Refuse	Cq.No 386	£ 282.00
Anderson Electrical	Vacuum Cleaner bags	Cq.No 387	£ 37.58
Lockhart Catering	Crockery & Cutlery	Cq.No 388	£ 395.36
SCT	Security Camera	Cq.No 389	<u>£ 458.13</u>
	<u>TOTAL</u>		<u>£1,594.15</u>

Cllrs Beckett, Heffer, Trevelyan, Vardy and Watson rejoined the meeting.

0805/246 Financial Report

It was RESOLVED to note the Financial Report for April 2008 and that the first half of the precept for 08/09 - £ 66,491.50 was paid into the bank on 30th April 08

The Bank Balances at 30th April 2008 stood at:-

Current Account	(£ 13,799.03)
Reserve Account	<u>£ 143,172.43</u>
Total	<u>£ 129,373.40</u>

0805/247 Annual Governance – Audit

It was RESOLVED that the Members of Tibshelf Parish Council acknowledged responsibility for ensuring that there is a sound system of internal control, including the preparation of the statement of Accounts and confirm, to the best of our knowledge and belief, with respect to the Council's statement of Accounts for the year ended 31st March 2008 items 1 to 9 of the Annual Governance Statement.

0805/248 Risk Assessment

The Risk Assessment has been carried out using the LCRS program and the overall summary highlighted 9 uncontrolled risks which have been added to the action plan

It was RESOLVED to approve the Risk Assessment and the Action Plan generated by the LCRS Risk Assessment and that the Actions required be carried out by the due dates.

0805/249 Keyholder – Shetland Road Play Area

It was RESOLVED that this duty be offered to Mr. Michael Wade of 7 Skye Gardens and that an honorarium of £1,000 per year be paid for this service.

0805/250 Items for information

It was RESOLVED to note the correspondence received per the attached schedule.

Additionally letters from Mr. Peter Sawdon regarding the development off Spa Croft, and Bolsover District Council regarding Local Assessment of Complaints against Councillors were circulated at the meeting.

A letter from Mrs. E. Kerry regarding a Pub Watch Scheme was read out to the meeting.

It was RESOLVED that the matter of a Pub Watch Scheme be put on the agenda for the next meeting and that the Clerk respond to the letter from Mrs. Kerry.

It was RESOLVED that the request for funding from Tibshelf School for the Sports Festival be put on the agenda for the next meeting.

The meeting closed at 8.55pm

Chairman

Date

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