

**Minutes of the MEETING of TIBSHELF PARISH COUNCIL**  
**held in The Parish Meeting Room, Tibshelf Village Hall, 110 High Street, Tibshelf. DE55**  
**5NU on Tuesday 15<sup>th</sup> February 2011 at 7.00pm**

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**Present:**

Cllrs:, A E Beckett, A J Boyer, G.M. Foley, J Gilbody, R.A Heffer, P Trevelyan, W. Vardy (Vice Chairman) and D.S. Watson (Chairman)

**In attendance:**

Two members of the public, Matt Connley and Vernon Richardson (Bolsover and District Cycling Club), PCSO Paul Brownlee, and R Price, Parish Clerk.

**NON EXEMPT ITEMS**

**0211/751 Apologies for absence**

Apologies for absence were received from Councillor T Watson.

**0211/752 Declarations of Members Interests**

There were no declarations of interest

**0211/753 Public Speaking**

**Public Speaking:**

**Members of the Public:**

Two members of the Allotments Association were present and explained that they were seeking authorisation to plant a post and wire fence and hedging on the boundary of the allotment area to replace fencing which had been destroyed some time ago. The fencing would run alongside a public footpath. They had approached DCC to seek their views and they had agreed to the proposals. It was PROPOSED by Councillor Heffer, SECONDED by Councillor Vardy and RESOLVED that the parish council raise no objections to the proposals.

It was PROPOSED, SECONDED and RESOLVED to move consideration of the item relating to proposals for the old race track at Shetland Road to this point of the meeting. Further to a proposal which had been presented to the last meeting of the Parish Council for the creation of a dirt mound bike track on the site of the old car race track at Shetland Road, Matt Connelly and Vernon Richardson of Bolsover and District Cycling Club attended the meeting to provide information on similar tracks they were aware of together with details of the cycling club to which bikers could affiliate themselves should the proposals for a bike track at Shetland Road reach fruition. The Clerk reported that the Council's insurers had been contacted and that they had provided a help pack which set out advice for parish council's undertaking a project of this nature. They had also recommended a contractor who had the necessary expertise to assess the suitability of the site and provide health and safety advice. Conditional on compliance with an expert's report the insurers would insure for an additional premium of £212.

Members raised several issues including the extent of byelaws relating to the sportsfield, the possible effects on neighbours and the need to consult with the local community. Members were committed to undertaking local consultation but felt that it was important to first of all establish whether proposals for a bike track were feasible. It was PROPOSED by Councillor Trevelyan, SECONDED by Councillor Gilbody and RESOLVED to employ Digley Associates,

the contractor recommended by the insurers to undertake an inspection of the area, report on findings and produce recommendations.

A member raised a question about the times that the play areas were locked. The arrangement was for them to be locked around dusk.

**Police:**

PCSO Paul Brownlee attended the meeting and submitted a written report for Members' information.

Crime Figures for January 2011 (December figures in brackets):-

Assaults 1 (3): Criminal Damage 3 (1): Burglary Dwelling 1 (1): Burglary Non-dwelling 0(1): Theft from motor vehicle 4(2): Theft of motor vehicle 0 (2): Total Crimes 9 (10):

Nuisance Incidents 10 (9). The report detailed the types of incidents listed.

- The assaults were domestic. The criminal damage was damage to windows and vehicles. The dwelling break was a distraction burglary. The non domestic burglary was on Sawpit Industrial Estate. Theft from vehicles were on High Street and Brooke Street and at the motorway services. Nuisance incidents had occurred on Lincoln Street and Vicar Lane
- The next surgery was at Tibshelf Methodist Church on 3<sup>rd</sup> March and prior to parish council meeting on 15<sup>th</sup> March

**County Council:**

- Councillor Moesby attended the meeting and gave the following report:

DCC had recently considered their budget and had declared that £40 million savings had to be made. Savings were particularly being sought in adult social care and children's services. A lot of the basic need support was being withdrawn and charges were being introduced. The youth service was likely to be hit along with some of the Gold card concessions and the B Line card. There were also proposals to withdraw community safety funding which currently supported the employment of community safety officers in some district councils. 2000+ redundancies were likely to occur with 500+ over 65's recently receiving redundancy notices.

The position in relation to Tibshelf school was still very unclear. DCC have received capital monies for school improvements but there has been no word as to whether there is any likelihood of Tibshelf School being reinstated. Councillor Moesby was due to meet with the Cabinet member the following week and would report the results back to the next parish council meeting.

Councillor Moesby has also met with the Cabinet member to look at the state of the access on to the Silverhill Trail and had been given assurances that the problems would be dealt with.

**District Council:**

- Councillor D S Watson informed members that a report had been drafted for consideration by Executive at BDC in relation to the unsightly state of the High Street area in front of the council flats caused by traffic continually using the grassed area for parking. There had been ongoing and considerable discussions between ward members and officers about this problem but it remained un resolved. The report referred to above recommended that no action be taken. She had started off a petition which had already attracted a large number of signatures. However in order to force discussion of the issue at full Council 700 signatures were required.

**0211/754 Minutes of the Meeting held on 18<sup>th</sup> January 2011**

It was PROPOSED by Councillor Beckett, SECONDED by Councillor Vardy and RESOLVED that the Minutes of the Council meeting held on 18<sup>th</sup> January 2011, be approved as an accurate record and were duly signed by the Chairman.

**0211/755 Chairman's Announcements**

The Chairman

- Read out a letter of thanks to the parish council from S Marvin.
- Referred to a request from Holmlea Residential home to name the Village Hall as an evacuation centre in the event of any disaster such as fire or flood at the home. It was PROPOSED by Councillor Watson, SECONDED by Councillor Heffer and RESOLVED that permission be given as requested.

**0211/756 Personnel Sub Committee**

It was PROPOSED by Councillor Heffer, SECONDED by Councillor Vardy and RESOLVED that the minutes of the meeting held on 9<sup>th</sup> February 2011 be accepted and that the following recommendations be approved:

**PER11/15 Compassionate Leave Policy**

That the Compassionate Leave Policy as submitted be adopted

**PER11/16 Sickness and Absence Policy**

That the Sickness and Absence Policy as submitted be adopted

**PER11/17 Development Plan for Administrative Officer**

That the Development Plan as submitted for consideration be approved and that a progress report be produced at three months and six months.

**0211/757 Village Hall Financial Report**

It was PROPOSED, SECONDED and RESOLVED that the following village hall financial report be approved

**Phase Print – Promotional Banner - Chq No 422 £101.40**

**Financial Report as at 15<sup>th</sup> February 2011**

Takings since last meeting £781.00

Current Account Balance £5029.05

Reserve Account Balance £7,772.66.

**0211/758 The Future of School Sport**

The Clerk circulated copies of a letter from Bolsover and District School Sport Partnership explaining the effect that a recent large loss of funding will have on the ability to deliver activity programmes in each parish throughout the district. The letter detailed the extent of the activities that have been delivered and asked whether the parish council was willing to support the programmes. They set out a sample of bundles of activities and the costs attached to them which ranged from £60 to £900. It was PROPOSED by Councillor Heffer and SECONDED by Councillor Vardy and RESOLVED that the request for support be approved in principle but that further assurances be sought to ensure that delivery of the activities could be guaranteed if the Parish Council committed funding to the programme. If the assurance was received then the Clerk was asked to provide them with the Parish Council's standard application form for funding support and the completed application submitted to a future meeting of the council

**0211/759 Corporate Parish Charter Framework for Bolsover District**

The Clerk circulated copies of the above draft Charter which had been produced by Bolsover District Council for consultation. Members considered the contents and it was PROPOSED by Councillor Beckett, SECONDED by Councillor Vardy and RESOLVED that the BDC be informed that they were in agreement with the content.

**0211/760 Christmas Lights**

The Clerk provided information which had been collated since the last meeting of the parish council on the costs of providing an alternative Christmas Tree for the central display. Costings had been obtained for the installation of a cut Christmas Tree and for the purchase of a rooted tree. Several suggestions were discussed and it was agreed that further options be priced up, including further prices for a rooted tree, an artificial tree, a flagpole and the brick/stone cladding of the tree planter and that a report be brought to a future meeting of the parish council

**0211/761 Dog Fouling Poop Scoops**

A request had been received from Bolsover District Council for the annual donation of £100 for a supply of dog poop scoop bags. It was PROPOSED, SECONDED and RESOLVED that a contribution of £100 be made.

**0211/762 Applications for Funding Support**

Members considered an application for funding support from Derbyshire Unemployed Workers Centre who provide welfare rights advice and other services. It was PROPOSED by Councillor Heffer, SECONDED by Councillor Gilbody and RESOLVED that no grant be made.

**0211/763 Planning**

It was RESOLVED to make recommendations to Bolsover District Council in respect of the applications on the attached schedule

**0211/764 Derbyshire Association of Local Councils**

It was RESOLVED to note that the following circulars have been received:-

6/11	THE QUEEN'S 2012 DIAMOND JUBILEE VACANCY – CLERK FOR UNSTONE PARISH COUNCIL VACANCY - CLERK/RFO FOR STANTON in PEAK PARISH COUNCIL
7/11	INVITATION FROM THE CHIEF CONSTABLE AND CHAIR OF THE DERBYSHIRE POLICE AUTHORITY LOOKING AFTER WAR MEMORIALS DRONFIELD TOWN COUNCIL – CLERK VACANCY and RESPONSIBLE FINANCIAL OFFICER VACANCY BASLOW & BUBNELL PARISH COUNCIL – CLERK/RFO VACANCY
8/11	CLERKS' DAY – WEDNESDAY 13 APRIL 2011 EDALE PARISH COUNCIL – VACANCY FOR CLERK/RESPONSIBLE FINANCIAL OFFICER
9/11	HMRC BUSINESS EDUCATION & SUPPORT TEAMS PRESENTATION – 'WHAT'S NEW FOR EMPLOYERS' EAST MIDLANDS PLANNING AID LOCAL COUNCIL AND VAT
10/11	ANNUAL PARISH MEETING
11/11	THE ABOLITION OF THE DEFAULT RETIREMENT AGE THE PUBLIC FOREST ESTATE LOWER DERWENT FLOOD RISK MANAGEMENT SCHEME DERBYSHIRE CONSTABULARY ANNUAL PARISH COUNCILS' EVENING – TUESDAY 12 OCTOBER 2010 – COMMENTS & QUESTIONS
12/11	POWER OF WELL BEING TRAINING and ADDITIONAL LAW & GOOD PRACTICE COURSE FOR PARISH COUNCILS – AN INTRODUCTION: (AIMED PARTICULARLY AT NEW COUNCILLORS) 22 <sup>nd</sup> June 2011

**0211/765 Parish Clerk's Report****a) Accounts for Payment**

It was PROPOSED by Councillor Heffer, SECONDED by Councillor Beckett and RESOLVED that the following accounts for payment be approved:-

<b>Date</b>	<b>CQ No:</b>	<b>Payee</b>	<b>Description</b>	<b>Amount</b>
15 <sup>th</sup> Feb			Total Salaries Feb 2011	£3886.60
19 <sup>th</sup> Jan	3686	R Ganley	Church Christmas lights	£25.00
19 <sup>th</sup> Jan	3687	S Ansell	Church Christmas lights	£25.00
19 <sup>th</sup> Jan	3688	S Twell	Church Christmas lights	£25.00
19 <sup>th</sup> Jan	3689	K Spencer	Church Christmas lights	£25.00
19 <sup>th</sup> Jan	3690	S Marvin	Assistance with gritting	£20.00
15 <sup>th</sup> Feb	3691	Shanks Management Ltd	Rental and 4 lifts	£140.47
15 <sup>th</sup> Feb	3692	Staples	Stationery	£36.86
15 <sup>th</sup> Feb	3693	CCS Media	Printer Toners	£388.16
15 <sup>th</sup> Feb	3694	PMC Polythene Ltd	Dog Foul Bags	£126.00
15 <sup>th</sup> Feb	3695	High Street Garage	Fuel	£60.00
15 <sup>th</sup> Feb	3696	AML (Midlands) Ltd	Broadband and Data storage	£39.60
15 <sup>th</sup> Feb	3697	BDL Construction Supplies	Top Soil for Cemetery	£359.42
15 <sup>th</sup> Feb	D/D	British Gas Business	Electricity pavilion	£91.48
15 <sup>th</sup> Feb	D/D	Talk Talk	Telephone	£45.53
15 <sup>th</sup> Feb	3698	High Street Garage	Fuel Jan 11	£30.00
15 <sup>th</sup> Feb	3699	DCC	Pension	£331.16
15 <sup>th</sup> Feb	3700	HMRC	PAYE and NI	£1260.60
15 <sup>th</sup> Feb	3701	Clarkes Cemetery Services	Gardening Services	£121.00
			<b>TOTAL</b>	<b>£7036.88</b>

**b) Financial Report – February 2011**

The Bank Balances at 31<sup>st</sup> January 2011 stood at:-

Current Account	£ 4000.00
Reserve Account	<u>£ 126051.82</u>
<b>Total</b>	<u><b>£ 130051.82</b></u>

**c) Training**

Authority was given for the Clerk and the Administrative Assistant to attend a Clerk's Day organised by DALC on 13<sup>th</sup> April 2011 at a cost of £30 per delegate.

**d) Window in Meeting Room**

The Clerk informed Members that the quote to replace the glass in the window in the meeting room was £72.00 plus VAT and the work had been ordered.

The meeting closed at 9:00 p.m.

Chairman.....

Date.....