

Minutes of the MEETING of TIBSHELF PARISH COUNCIL
held in The Parish Meeting Room, Tibshelf Village Hall, 110 High Street, Tibshelf. DE55
5NU on Tuesday 18th January 2011 at 7.00pm

Present:

Cllrs:, A E Beckett, A J Boyer, G.M. Foley, J Gilbody, P Trevelyan, W. Vardy (Vice Chairman) and D.S. Watson (Chairman)

In attendance:

Two members of the public, PC L Evans and R Price, Parish Clerk.

NON EXEMPT ITEMS

0111/736 Apologies for absence

Apologies for absence were received from Councillors R Heffer and T Watson.

The Clerk reported that Councillors C Barlow and G P Wallis had failed throughout six consecutive meetings to attend any meetings of the council or of its committees or sub committees. Consequently in accordance with the Local Government Act 1972 s 85 (1) and (2) Councillors Barlow and Wallis automatically ceased to be members of the Council under the six month rule.

As these vacancies had occurred within six months of the holding of the normal election of parish councillors (May 2011) then a bye election could not be called.

0111/737 Declarations of Members Interests

There were no declarations of interest

0111/738 Public Speaking

Public Speaking:

Members of the Public:

Two young residents of the parish asked the Parish Council if they would consider in principle whether permission could be given to create some dirt mounds on the old car track at Shetland Road to provide a track facility for mountain biking. They showed a short video they had created of a similar activity which took place at Sherwood Pines. They suggested that this provision would help to keep young people off the street and provide a facility which would be unlikely to cause nuisance or noise. At similar facilities the maintenance of the track and mounds was undertaken by the participants and the proposal would be for the same to be the case at Shetland Road if the proposal went ahead.

They were seeking the Parish Council's support to use the car track area as well as some financial support for the initial costs of preparing the track, which they would arrange. They did not have any detailed financial information available at this stage but would bring this back to a future meeting should the Parish Council agree to the proposal in principle.

Members agreed that this was a good idea in principle but that further information needed to be sought, particularly in relation to insurance liabilities and health and safety regulations.

It was agreed that an agenda item be placed on the next meeting of the parish council and that the relevant information be brought to that meeting.

Councillor Beckett informed the meeting of the sudden death of Chris Thompson who had been the Secretary of Tibshelf Football Club and had represented them working closely with the Parish Council for several years. Part of the donations received in his memory were to be given to the Football Club and they had requested the Parish Council to agree in principle to the installation of a memorial seat on the Recreation Ground.

Police:

PC L Evans attended the meeting and submitted a written report for Members' information.

Crime Figures for December 2010 (November figures in brackets):-

Assaults 3 (1): Criminal Damage 1 (6): Burglary Dwelling 1 (1): Burglary Non-dwelling 1 (0): Theft from motor vehicle 2(1): Theft of motor vehicle 2 (0): Total Crimes 10 (10):

Nuisance Incidents 9 (7). The report detailed the types of incidents listed.

- The assaults were domestic and racial. The criminal damage was damage to fence panels. The dwelling break was a burglary where the patio window had been smashed. This type of damage had occurred in other burglary cases. The nuisance incidents related to snowballs being thrown, fireworks, neighbour issues and young people causing nuisance on Vicar Lane.
- Overall there had been 23 less crimes in 2010 than in 2009. However a higher number of nuisance incidents had been recorded.

County Council:

- Councillor Moesby attended the meeting and gave the following report:
There were some school governor vacancies in the area. The pot holes along High Street had been filled in. Additional alerts were being installed along Tibshelf Road as part of the traffic calming and speed reduction scheme. With regard to the disabled parking space on Brooke Street Social Services had been contacted and they would be writing to the resident informing them that it would be removed. A time restriction plate had been re erected on Hardwick Street to enable enforcement officers to enforce restrictions. Members were concerned about the dangerous condition of Staffa Drive in extreme weather conditions – there had been two accidents there caused by icy roads and the steepness of the incline. Councillor Moesby agreed to investigate the possibility of installing a warning sign to alert drivers to the upcoming incline and the possible hazardous condition. Proposals in relation to Babbington Street were ongoing and it was proposed that a consultation evening would be held locally when an outline scheme had been developed. Councillor Moesby was looking to re visit a solution regarding traffic calming near the bus stop at Saw Pit Industrial estate. He would also be attending a site meeting to look at a road crossing issue near Town End Junior School.

District Council:

- Councillor D S Watson had spoken with the planning department concerning the current status of any planning application in relation to Overmoor View and had been informed that there was no movement on this currently. The Council Tax Base was to be discussed at the District Council on 19th January. Councillor D S Watson also agreed to ask the District Council about the reinstatement of the 'Shetland Road' street sign which had been demolished in the recent accident reported above.

0111/739 Minutes of the Meeting held on 16th November 2010

It was proposed by Cllr. Vardy, seconded by Cllr. Beckett and RESOLVED that the Minutes of the Council meeting held on 14th December 2010, be approved as an accurate record and were duly signed by the Chairman.

0111/740 Chairman's Announcements

The Chairman

- Was pleased to inform members that she had married Councillor Tim Watson on 27th December 2010. Members congratulated her and wished her every happiness for the future.
- Was concerned that only two members of the parish council had attended the parish council's carol service on 20th December 2010
- Reported on the consideration of a draft Corporate Parish Charter Framework. The purpose of this was to firm up and demonstrate the existing partnership working by having an actual "Charter" between the 3 organisations (District, Parishes and Community and Voluntary Sector) It could be used to offer clarity and understanding on specific issues, eg how Parishes and CVP can participate and influence the Planning process or a Housing matter. Additionally it is anticipated that by having such an agreement that it will support and encourage the leverage of additional resources into the area and be seen to be a positive action to demonstrate the commitment to working in partnership for the future. It was agreed that a copy of the charter be distributed to all Members and that an item be placed on to the next agenda.
- At the last LSP meeting it had been agreed that funding be put in place to commission a bespoke social media training course for Parish/Town councils and that the parish council could benefit from this as it was to be offered free of charge to all parish/town councils.
- Reported on problems which had occurred with Christmas lights. Part of the large Christmas Tree had not been working for most of the Christmas period and Roger Cook had agreed to take it away when it was dismantled to see if he could repair it. Additionally some of the smaller trees had also not been fully working. It was agreed that an item be placed on the next agenda to consider future options for the Christmas display.

0111/741 Personnel Sub Committee

It was PROPOSED by Councillor Beckett, SECONDED by Councillor Vardy and RESOLVED that the minutes of the meeting held on 4th January 2011 be accepted and that the following recommendations be approved:

Arrangements for Snow Absences

That the policy established by Bolsover District Council be adopted and applied to the Parish Council employees. The Clerk was asked to establish from each employee how they wished to work back any hours owing to the Council and report back to the Sub Committee.

Absence Reporting Arrangements

That an Absence Policy be developed to embrace all forms of absence including sickness, extreme weather conditions etc: and that a draft be presented to the Sub Committee for consideration

It was PROPOSED by Councillor Beckett, SECONDED by Councillor D S Watson and RESOLVED that the minutes of the meeting held on 11th January 2011 be accepted and that the following recommendations be approved:

New Working Arrangements

The Clerk's contract be reduced from 37 hours to 22.5 hours per week

The proposal for the amendment to the Village Hall Coordinator's job description be approved and that the title of the amended post be Administrative Officer

The Administrative Officer's contract be for 22.5 hours per week

The starting salary for the Administrative Officer be LC1 point 18 in the scale LC1 18-22

The position be reviewed in 6 months

The Clerk sets in place a development plan for the Administrative Officer

That the proposals take effect from 1st March 2011

0111/742 Village Hall Management Sub Committee

It was PROPOSED by Councillor D S Watson, SECONDED by Councillor Gilbody and RESOLVED that the minutes of the meeting held on 11th January 2011 be accepted and approved

0111/743 Village Hall Financial Report

It was PROPOSED, SECONDED and RESOLVED that the following village hall financial report be approved

PHS Group PLC Chq No 421 £446.50
Annual Contract Fee.

Financial Report as at 5th January 2011

Takings since last meeting £1,711.00

Current Account Balance £4741.69

Reserve Account Balance £7,772.66.

0111/744 Video Conferencing

Following the last meeting of Council further advice had been sought about the legality and workability of providing video conferencing facilities for council meetings. There had been conflicting opinions received concerning the legality of this proposal which centred around the definition of 'attendance'. However following a detailed discussion about the workability of the proposal it was PROPOSED, SECONDED and RESOLVED that the Parish Council do not pursue this scheme at the present time.

0111/745 Royal British Legion Poppy Party

The Clerk referred to a letter received from the Royal British Legion inviting organisations to celebrate the 90th anniversary of the Royal British Legion with events on the weekend of 10th-12th June 2011. It was PROPOSED, SECONDED and RESOLVED that the Clerk be asked to follow up some ideas that the parish council may be able to support.

0111/746 Dog Fouling Poop Scoops

The Clerk informed members that the supply of dog fouling poop scoops had run out. It was PROPOSED by Councillor Beckett, SECONDED by Councillor Vardy and RESOLVED to purchase a supply to the value of £100.

0111/747 Planning

It was RESOLVED to make recommendations to Bolsover District Council in respect of the applications on the attached schedule

0111/748 Derbyshire Association of Local Councils

It was RESOLVED to note that the following circulars have been received:-

59/10	THE LOCALISM BILL
1/11	INDEX OF MOST IMPORTANT 2010 DALC CIRCULARS
2/11	KEEPING OF DOCUMENTS
3/11	DERBYSHIRE POLICE – PUBLIC ENGAGEMENT EVENTS 2011 – INVITATION FROM THE CHIEF CONSTABLE AND THE CHAIR OF THE DERBYSHIRE POLICE AUTHORITY “BUILDING RESILIENCE TO CLIMATE CHANGE THROUGH WATER MANAGEMENT” – FREE WORKSHOP - THE ENVIRONMENT AGENCY AND THE DERBYSHIRE PARTNERSHIP FORUM THE QUEEN ELIZABETH II FIELDS CHALLENGE ACTION FOR MARKET TOWNS – FINDING AND BIDDING FOR PROJECT FUNDING SUCCESSFULLY FOOTBALL FOUNDATION GROW THE GAME ADDITIONAL PUBLIC HOLIDAY ON FRIDAY 29 APRIL 2011 TO CELEBRATE THE ROYAL WEDDING HEATH & HOLMEWOOD PARISH COUNCIL VACANCY RFO
4/11	LOCAL COUNCIL REVIEW SUBSCRIBER FORM
5/11	PLEASE NOTE – THERE IS NO INCREASE IN COURSE FEES OR SUBSCRIPTION FEES FOR 2011 CLERK INDUCTION COURSES LAW AND GOOD PRACTICE FOR PARISH COUNCILS – AN INTRODUCTION: (AIMED PARTICULARLY AT NEW COUNCILLORS) HM REVENUE & CUSTOMS – EMPLOYERS’ WORKSHOPS VACANCY - CLERK/RFO FOR BASLOW AND BUBNELL PARISH COUNCIL

Councillor Beckett left the meeting at this point

0111/749 Budget and Precept 2011/2012

It was PROPOSED by Cllr. Boyer, SECONDED by Cllr. Vardy and RESOLVED that the budget prepared by the Responsible Financial Officer be approved and that the Precept for 2011/2012 be set at £134,312 the same as the current year.

A copy of the approved budget is appended to the minutes

0111/750 Parish Clerk’s Report**a) Accounts for Payment**

It was PROPOSED by Councillor D S Watson, SECONDED by Councillor Trevelyan and RESOLVED that the following accounts for payment be approved:-

Date	CQ No:	Payee	Description	Amount
			Total Salaries Jan 2011	£3961.27
16th Dec	3664	A E Beckett	Member's Allowance	£158.20
16th Dec	3665	A J Boyer	Member's Allowance	£158.20
16th Dec	3666	R Heffer	Member's Allowance	£158.20
16th Dec	3667	P Trevelyan	Member's Allowance	£158.20
16th Dec	3668	W Vardy	Member's Allowance	£158.20
16th Dec	3669	G Wallis	Member's Allowance	£158.20
16th Dec	3670	G Foley	Member's Allowance	£158.20
16th Dec	3671	D Brindley	Member's Allowance	£316.38
16th Dec	3672	C Barlow	Member's Allowance	£158.20
16th Dec	3673	J Gilbody	Member's Allowance	£158.20
16th Dec	3674	T Watson	Member's Allowance	£158.20
21 st Dec	3675	Midland Printers	Newsletter Printing	£263.19
21 st Dec	3676	BDL Construction	Rock Salt	£749.70
18 th Jan	3677	Frank E Holmes	Organist Carol Service	£90.00
18 th Jan	3678	AML Midlands Ltd	Data storage and broadband	£38.77
18 th Jan	3679	Shanks Waste Management	Rental and 5 lifts	£163.30
18 th Jan	3680	BDL Construction	Rock Salt	£772.51
18 th Jan	3681	3 rd Tibshelf Scout and Guide	Delivery of Newsletter	£200.00
18 th Jan	3682	HMRC	PAYE and NI	£1213.29
18 th Jan	3683	DCC	Pension	£336.16
18 th Jan	D/D	British Gas	Electricity pavilion	£346.41
	D/D	Opal	Telephone	£52.24
18 th Jan	3684	Car Services, Skegby	Fit new pump to truck	£1020.00
18 th Jan	3685	Clarks Cemetery Services	Gardening Services	£121.00
			Trees at container	£180.00
			TOTAL	£11353.98

b) Financial Report – January 2011

The Bank Balances at 30th November 2010 stood at:-

Current Account	£ 4000.00
Reserve Account	<u>£ 136129.53</u>
Total	<u>£ 140129.53</u>

The meeting closed at 9:00 p.m.

Chairman.....

Date.....

BUDGET 2011/2012

Income		
Transfer from Reserves		
Bank Interest receivable	£	30.00
Hanging Baskets - donations	£	500.00
Allotment rents	£	85.00
Pavilion lettings		
Football Club	£	300.00
Sheepbridge Cricket Club	£	400.00
Burial Fees - (10)	£	1,940.00
Memorial Fees - (7)	£	1,099.00
insurance claims		
Misc Income		
Precept	£	134,312.00
TOTAL INCOME	£	138,666.00
Expenditure		
Salaries	£	70,000.00
Members Allowances	£	2,100.00
Quality Council	£	500.00
Administration	£	14,000.00
Computers/Office Furniture	£	500.00
Bus Shelters		
Cemetery	£	5,000.00
Container		
Highways and Litter Bins	£	6,000.00
Hanging Baskets	£	6,500.00
Pavilion	£	3,500.00
Play Areas - new equipment		
Play Areas - maintenance	£	3,000.00
Parks and open spaces	£	4,000.00
Motor Vehicle running costs	£	1,500.00
Meeting Room		
Cost of Democracy	£	3,250.00
PCSO		
Crime Prevention	£	3,000.00
Employees expenses	£	300.00
Christmas Lights	£	2,000.00
Training	£	300.00
Legal costs (provision)	£	1,000.00
Repair and Replacement	£	5,000.00
Section 137 & Community	£	4,500.00
Reserves	£	2,716.00
TOTAL EXPENDITURE	£	138,666.00