

Minutes of the MEETING of TIBSHELF PARISH COUNCIL
held in The Parish Meeting Room, Tibshelf Village Hall, 110 High Street, Tibshelf. DE55
5NU on Tuesday 21st June at 7.00pm

Present:

Cllrs: A.E. Beckett, S.A. Ellks, G.M. Foley, R. Heffer, E.G. Parton, M.L. Scarborough, P. Trevelyan, W. Vardy, R. Vaughan, D.S. Watson and T.M. Watson.

In attendance:

PCSO S Swaby, PC L. Evans, County Cllr C. Moesby, Mrs. R. Price, Parish Clerk and Matt Newman - Groundwork.

NON EXEMPT ITEMS

0611/817 Apologies for absence

There were no apologies for absence

0611/818 Declarations of Members Interests

Councillors A T Watson, D S Watson and E Parton declared an interest in Item Number 13 as they had connections with the Infant School.

0611/819 Public Speaking

Members of the Public: Matt Newman Groundwork

Matt Newman was welcomed to the meeting to talk through some proposals for the design of a bike track at the old race track, Shetland Road. Copies of plans were circulated to all Members. The original scheme which had been considered by Amenities Sub Committee had been costed at around £20,000 but a second scheme had been drawn up following comments received since that meeting and the costing of this scheme was around £50,000. Groundwork were confident that they would be able to access some funding to support the development of the scheme and Bolsover District Council had also suggested that £9000 may be available from Section 106 monies.

Plans were suggested to carry out consultation commencing with a presence at the Festival of Sport on 2nd July.

It was PROPOSED, SECONDED and RESOLVED that the item on the agenda in Amenities Sub Committee relating to the old race track at Shetland Road be brought forward for consideration to this part of the meeting and it was further PROPOSED by Councillor T Watson, SECONDED by Councillor E Parton and RESOLVED that the Parish Council work in partnership with Groundwork in a consultation exercise at the Festival of Sport on 2nd July and that the Parish Council assure themselves that they were achieving value for money by investigating whether any comparable quotes could be obtained for carrying out this work

Police:

PCSO S Swaby and P C L Evans attended the meeting and submitted a written report for Members' information.

Crime Figures for May 2011 (April figures in brackets):-

Assaults 3 (4): Criminal Damage 4 (11): Burglary Dwelling 1 (0): Burglary Non-dwelling 1(0): Theft from motor vehicle 0(1): Theft of motor vehicle 1 (0): Total Crimes 11 (16):

Nuisance Incidents 18 (33). The report detailed the types of incidents listed.

- The assaults were public order offences and an assault of a PC
- Criminal damage was to vehicles, telephone wires and a gate
- The burglary dwelling was a stolen handbag from insecure property

- A robbery was reported at the King Edward
There had been a significant reduction in calls for service due to targetted patrols in hotspot areas. Extra officers were patrolling and the Task Force had also patrolled on a Friday night.

The next surgery was at Tibshelf Methodist Church on 7th July 2pm – 3.30pm and 6pm prior to parish council meeting on 19th July.

County Council:

Councillor Moesby attended the meeting and reported on the following:-

A site visit had been held to look at the speed ramp on High Street. A survey had been done and it was concluded that the ramp was within the tolerances of the spec so there was no plan to make any amendments. The Clerk was asked to write to DCC requesting a copy of the survey results to check them against the accepted spec.

A verbatim report was available of the discussion at Council concerning the future of Tibshelf School

In relation to school bus services it seemed that there were enough children using the school service on free passes in Tibshelf which meant that DCC had a statutory duty to provide transport

It had been noted that Silverhill trail was fenced off – this was because a wildlife survey had to be carried out prior to the work being done for the installation of a DDA access

District Council:

Councillor D Watson reported that

- An email had been received requesting nominations for torch bearers for the Olympic torch
- The Bolsover LSP was being re named the Bolsover Partnership
- Information was available about the Bolsover Apprenticeship scheme but at the moment it did not appear viable for the parish council to pursue this

0611/820 Minutes of the Meeting held on 17th May 2011

It was PROPOSED by Councillor Heffer, SECONDED by Councillor T Watson and RESOLVED that the Minutes of the Council meeting held on 17th May 2011, be approved as an accurate record and were duly signed by the Chairman.

0611/821 Chairman's Announcements

- The Chairman distributed a draft copy of the Parish Council Newsletter for Members to submit their views and comments

0611/822 Village Hall Management Committee 15th June 2011

It was PROPOSED by Cllr T Watson, SECONDED by Cllr R Heffer and RESOLVED that the minutes of the meeting held on 15th June 2011 be accepted and approved and that the following recommendations be resolved

- To enter negotiations with the Landlord of the White Hart to accept their Tender with a minimum Bond of £100.
- To write off the outstanding bar bill of £115 of Mr C Barlow.

0611/823 Village Hall Financial Report

It was PROPOSED, SECONDED by and RESOLVED that the following village hall financial report be approved.

Initial Washroom Solutions Chq No 430 £84.46

Jumbo Toilet Rolls

Roger Cook Chq No 431 £118.80

Village Hall Repairs

Bolsover District Council Chq No 432 £70.00

Annual Licence Fee

The Royal British Legion Chq No 433 £118.50

Poppy Party Takings

Mrs. Janice Jackson Chq No 434 £15.00

Annual Audit Fee

Financial Report as at 21st June 2011.

Takings since last TVHMC Meeting £1699.00

Current Account Balance £4886.50

Reserve Account Balance £7774.60.

0611/824 Amenities Sub-Committee 7th June 2011

It was PROPOSED by Cllr R Heffer, SECONDED by Cllr T Watson and RESOLVED that the minutes of the meeting held on 7th June 2011 be accepted and approved and that the following recommendations be resolved

- That in relation to the old car track at Shetland Road - subject to the consideration of amendments or additions to the proposals, the scheme be approved in principle for public consultation
- That signage be ordered and erected at the Cemetery to say that dogs must be kept on a lead at all times and that all dog fouling must be cleared.
- That the Burial Fees be set as detailed on the appendix attached to the minutes be approved
- That the application for a bird bath be approved subject to the height of the bird bath being no higher than the height of the seats and headstones.
- That in relation to the installation of CCTV
 - A letter be sent to Bolsover District Council enquiring whether they would be able to support the Parish Council financially if an agreement was reached by the parish council to fund the installation of cameras in the village
 - Negotiations with Advance and the purchase of CCTV for the village be pursued
 - Actual costs be firmed up with Advance
 - The comparison costs of 2 and 3 cameras be sought
 - Advance be invited to the Parish Council meeting
 - That, if thefts of pansies from the Council planters persist then the plants are not replaced. It was further agreed that an article be included in the next Newsletter.
- That the Parish Council pursue and finance the installation of bollards on High Street subject to discussions with and approval by Bolsover District Council.

- That the replacement of the current Christmas Tree and the facing of the planter be recommended in principle and further information be provided prior to any agreement of the detail

0611/825 Audit Sub-Committee 13th June 2011

It was PROPOSED by Cllr T Watson, SECONDED by Cllr R Heffer and RESOLVED that the minutes of the meeting held on 13th June 2011 be accepted and approved and that the following recommendations be resolved

- that the Annual Return to the Audit Commission for year ended 31 March 2011 be certified and that the accounting statements presented fairly the financial position of the Council and its income and expenditure
- that the Council to the best of its knowledge and belief, confirmed that it had met the conditions of the Annual Governance Statement and this Statement be approved.
- that the Clerk investigate the possibilities available for investing a portion of the current balances to benefit from higher rates of interest.

0611/826 Consultation on Part Night Lighting – Derbyshire County Council.

It was PROPOSED, SECONDED and RESOLVED that DCC be informed that Tibshelf Parish Council do not agree with the proposals to switch off lights at night in village areas but that consideration should be given to the installation of more modern lighting which was more energy efficient

0611/827 Invitation from Viridor Credits – Nomination to Steering Group

It was RESOLVED that the Parish Council do not put forward a representative in response to the invitation from Viridor Credits to nominate a representative to the Steering Group but that the Clerk investigate whether the parish was eligible to apply for funding from this source

0611/828 Social Media

It was PROPOSED by Councillor D Watson, SECONDED by Councillor E Parton and RESOLVED that the Parish Council set up Twitter and Facebook pages and a blog.

0611/829 Applications for Funding Support

Members considered applications for funding support from:

- Friends of Tibshelf Infant and Nursery School - It was PROPOSED by Councillor Beckett, SECONDED by Councillor Heffer and RESOLVED that a grant of £225 be made.
- St John the Baptist Church - It was PROPOSED by Councillor Vardy, SECONDED by Councillor Beckett and RESOLVED that a grant of £250 be made.
- Vitalise - It was PROPOSED by Councillor Beckett, SECONDED by Councillor T Watson and RESOLVED that a grant of £50 be made.

0611/830 Planning

It was PROPOSED, SECONDED and RESOLVED to make no objections to Bolsover District Council in respect of the applications on the attached schedule.

0611/831 Derbyshire Association of Local Councils

(a) It was RESOLVED to note that the following circulars had been received:-

25/11	LANDFILL COMMUNITIES FUND GRANTS AVAILABLE FROM DET END OF AGGREGATES LEVY FUND OLD BOLSOVER TOWN COUNCIL – APPOINTMENT OF RESPONSIBLE FINANCIAL OFFICER
26/11	DIGITAL SWITCHOVER AND SWITCHOVER HELP SCHEME VACANCY – MIDDLETON & SMERRILL PARISH
27/11	ONE DAY TRAINING COURSE FOR CHAIRMEN AND OTHER PROSPECTIVE CHAIRMEN OF YOUR PARISH/TOWN COUNCIL – SATURDAY 16 JULY 2011 HM REVENUE & CUSTOMS – WORKSHOP PROGRAMME ADDITIONAL DATES 2011
28/11	REVISED FIRST EDITION OF ‘STANDING ORDERS FOR LOCAL COUNCILS’
29/11	SPORT ENGLAND – PROTECTING PLAYING FIELDS HUMAN RESOURCES CONSULTANCY (LCHR) FROM HAMPSHIRE ASSOCIATION OF LOCAL COUNCILS CLERK/RESPONSIBLE FINANCIAL OFFICER - STONEY MIDDLETON PARISH COUNCIL CLERK/RESPONSIBLE FINANCIAL OFFICER – HODTHORPE & BELPH PARISH COUNCIL HM REVENUE & CUSTOMS – FREE EMPLOYER AND BUSINESS ADVICE OPEN DAY
30/11	ELECTION FOR EXECUTIVE COMMITTEE 2011-2015
31/11	CUTTING RED TAPE CONSULTATION ON REGULATIONS UNDER THE SUSTAINABLE COMMUNITIES ACT 2007 HM REVENUE & CUSTOMS – FREE EMPLOYER AND BUSINESS ADVICE OPEN DAY – THURSDAY 30 JUNE 2011 – THE SPOT, 73 SACHEVEREL STREET, DERBY DE1 2JR
32/11	PART NIGHT STREET LIGHTING – DERBYSHIRE COUNTY COUNCIL QUESTIONNAIRE RELAXATION OF PLANNING RULES FOR CHANGE OF USE FROM COMMERCIAL TO RESIDENTIAL NALC’S COMMUNITIES IN ACTION CONFERENCES – DELIVERING MORE FOR LOCAL PEOPLE – 15 JUNE, BRISTOL – 19 JULY, SHEFFIELD – 22 SEPTEMBER, LONDON SUBSCRIPTIONS 2011/12 PRESIDENT OF NALC NEW DERBYSHIRE PARISH COUNCIL
33/11	DERBYSHIRE COUNTY COUNCIL – PARISH AND TOWN COUNCIL LIAISON FORUM – 23 JUNE 2011 VACANCY – CLERK/RESPONSIBLE FINANCIAL OFFICER – WESTON UNDERWOOD PARISH COUNCIL

(b) It was RESOLVED that no nominations be submitted from Tibshelf Parish Council for the DALC Executive Committee 2011-2015

0611/832 Parish Clerk’s Report**a) Accounts for Payment**

It was PROPOSED by Councillor T Watson, SECONDED by Councillor D Watson and RESOLVED that the following accounts for payment be approved:-

Date	CQ No:	Payee	Description	Amount
15 th June			Total Salaries May 2011	£3848.84
26 May	3748	Active Tibshelf	Grant	£500.00
26 May	3749	The Broker Network	Truck insurance	£354.92
26 May	3750	Friends of School Association	Grant	£100.00
9 June	3751	Yorhost	Web Host renewal	£35.99
21 June	3752	CCS Media	Toner Cassette	£75.26
21 June	3753	Shanks Waste Management	Rental and 4 lifts	£141.44
21 June	3754	Sage	Instant Accounts Sagecover	£174.00
26 May	D/D	Talk Talk	Telephone	£20.60
21 June	3755	Roger Cook	Electrical Work at pavilion	£72.00
21 June	3756	Staples	Paper	£83.99
21 June	3757	HMRC	PAYE & NI	£791.51
21 June	3758	DCC LGPS	Pension	£448.87
21 June	D/D	British Gas	Electricity pavilion	£169.60
21 June	3759	High Street Garage	April Fuel	£40.00
21 June			May Fuel	£80.02
21 June	3760	E R Price	Petty Cash	£100.00
21 June	3761	Tibshelf Village Hall Management Committee	Annual Office Rent	£3000.00
17 June	D/D	Talk Talk	Telephone	£70.49
21 June	3762	Playsafety Ltd	Play Equipment Inspection	£162.00
21 June	3763	Clerkes Cemetery Services	Gardening Services	£121.00
			Christmas Tree planter	£34.00
			Grass Cutting	£490.00
			Verges	£380.00
21 June	3764	Staples	Stationery	£60.43
21 June	3765	J Jackson	Internal Audit Fee	£60.00
			TOTAL	£11,414.96

b) Financial Report – June 2011

The Bank Balances at 31st May 2011 stood at:-

Current Account	£ 4000.00
Reserve Account	<u>£ 158437.73</u>
Total	<u>£ 162437.73</u>

c) Terms of Reference

The Clerk explained that there were currently no terms of reference in place for the Council's sub committee and that she would be preparing some draft terms for consideration at the next meeting of Council

d) Authorised Signatories

It was PROPOSED, SECONDED and RESOLVED that the Authorised signatories in the current mandate for the Parish Council's Current Account and Reserve Account, be amended by the removal of the following signatories:

C Barlow
A Boyer
J Gilbody
G Wallis
D Brindley

And the addition of the following signatories:

S A Ellks
E G Parton
M L Scarborough
R Vaughan
D S Watson

And that the current mandate will continue as amended.

0611/833 Exclusion of Public and Press

It was proposed by Cllr Beckett, seconded by Cllr D Watson and RESOLVED that in view of the confidential nature of the business about to be transacted, in the public interest that the press and public be temporarily excluded. (Standing Order 67)

0611/834 Personnel Issue

Members were informed of and considered details of a complaint that had been received relating to an employee of the Council. In accordance with the Council's procedures the employee had been suspended whilst an investigation had been carried out.

Following detailed consideration Members agreed what action should be taken and it was proposed by Councillor T Watson seconded by Councillor R Heffer and RESOLVED that the Clerk, the Chair and Councillor A Beckett meet with the employee on Wednesday 22 June and inform him of the decision of the parish council.

The meeting closed at 9.15 p.m.

Chairman.....

Date.....