

Minutes of the MEETING of TIBSHELF PARISH COUNCIL
held in The Meeting Room, Tibshelf Village Hall, 110 High Street, Tibshelf. DE55 5NU
on Tuesday 21st April 2009 at 7.15pm

Present:

Cllrs: C Barlow, A. Beckett, D. Brindley, G. Foley, and T. Watson

In attendance:

PCSO Paul Brownlee, County Councillor C. Moesby, two members of the public and K. Bradshaw, Parish Clerk

NON EXEMPT ITEMS

In the absence of the Chairman, Cllr Brindley Vice Chairman of the Council took the chair for the meeting

0904/417 Apologies for absence

Apologies were received from Cllrs. Gilbody, Heffer, Vardy and Wallis

0904/418 Declarations of Interest

There were no declarations of interest at this point in the meeting

0904/419 Public Speaking

Mr. B. Walker of the Allotment Society reported that five new allotments had been created and were being used now. Grant funding from the Coalfield Regeneration Trust is being sought to provide further allotments. It was proposed by Cllr Beckett, seconded by Cllr Foley and RESOLVED that the Council, as landlord, provides written permission for these works.

Police

- Crime Figures for March 2009 (February figures in brackets):-
Assaults 1 (1): Criminal Damage 6 (4): Burglary Dwelling 1 (0): Burglary Non-dwelling 0 (1):
Theft from motor vehicle 3 (1): Theft of motor vehicle 0 (0): Total Crimes 11 (7):
Nuisance Incidents 3 (5).
- After a break-in in Newton the meeting was advised to ensure that garages are locked securely.
- Drop in surgery dates and location have been changed due to poor attendance – only one visitor in three months. From now on these will take place at the Methodist Church on Thursday coffee afternoons – 23rd April, 7th May, 4th June and 2nd July.
- A competition is being organised for the Schools to design a traffic sign for the village. It was suggested that the school submit a request to the Council for the funding of gift vouchers

County Council

- Parking enforcement – approximately eight parking tickets have been issued in Tibshelf since the scheme started and the wardens visit at varying times and days.
- Double yellow lines – Lincoln St., Haddon St. & Babbington St. – A preliminary plan regarding parking restrictions is being prepared and will be submitted to the Police, the Fire Service and the Parish Council for comment.
- Surface of Church Lane – It was reported that Ms. Angela Stansfield has confirmed in a telephone conversation that this is a public right of way (footpath) which runs down the middle of Church Lane and this part of the lane is considered to be in acceptable order for a footpath. Better drainage will be looked at this year. The lane is a private,

unadopted road and as such repairs are the responsibility of residents with private access rights.

0904/420 Minutes

It was proposed by Cllr. Brindley, seconded by Cllr. Beckett and RESOLVED that the Minutes of the Council meeting held on 17th March 2009, be approved as an accurate record and were duly signed by the Chairman.

0904/421 Personnel Sub Committee

- a) It was proposed by Cllr Beckett, seconded by Cllr Brindley and RESOLVED that new annual review documents be designed to show comparisons between performance and job description on a line by line basis.
- b) It was proposed by Cllr Beckett, seconded by Cllr Brindley and RESOLVED that a Strategy be determined for the coming year which will enable better performance management.
- c) It was proposed by Cllr Barlow, seconded by Cllr Brindley and RESOLVED that a Skills/Training Matrix be created for each employee.
- d) It was proposed by Cllr Beckett, seconded by Cllr Brindley and RESOLVED that the sub committee should meet in 3 months time to review the new documentation.
- e) It was proposed by Cllr Beckett, seconded by Cllr Brindley and RESOLVED that the Clerk prepares a bad weather policy in line with Bolsover District Council for consideration by Council
- f) It was proposed by Cllr Beckett, seconded by Cllr Brindley and RESOLVED that the Clerk prepares a Travel Expenses Policy in line with HMRC guidelines for consideration by Council.

0904/422 Planning

It was RESOLVED to note that planning application 09/00017/FUL Mr. Robert Lee for the proposed erection of one pair of three storey semi detached dwellings has been referred to the Planning Committee for consideration and that application 09/00034/FUL Tibshelf Parish Council for the siting of a steel storage container at the cemetery has been granted.

0904/423 Derbyshire Association of Local Councils

It was RESOLVED To note the following correspondence has been received and is available in the office:

11.09 – Managing Safety of burial grounds: Age Discrimination: Aggregates Levy Sustainability Fund

12.09 – UK Consultation on European Commission proposal on bus and coach passenger rights

13.09 – Minutes of Executive Meeting held on 28th February 2009: 2008/09 National Final Salary Award and car allowances for Local Council Clerks

14.09 – The Power of Well Being – initial courses limited to three per council – Bakewell 17th June 2009, Repton 15th June 2009 at 6.00pm

15.09 – Training Circular – One training for Chairmen/Prospective Chairmen, Hulland Ward 16th

May 2009 – Law and Good Practice for Parish Councils, Town Hall Wirksworth 26th May and Shirland Village Hall 29th June

16.09 – CiLCA training courses

0904/424 Accounts for Payment

It was proposed by Cllr. Watson, seconded by Cllr. Beckett and RESOLVED that the following payments from 17th March to date be approved:

Date	CQ No:	Payee	Description	Amount
15 th Apr	Autopay	KB,JB,TR,DR,ES,JS	Total Salaries	£3,777.07

19 th Mar	3343	Tibshelf Old Peoples Club	Donation	£100.00
21 st Apr	3344	Aaron Plant Services	Clearing Race Track	£1,999.85
21 st Apr	3345	AML (Midlands)	Data Back up	£15.53
21 st Apr	3346	Bolsover District Council	Waste collection – Pavilion	£118.45
21 st Apr	3347	Bettaprice	Windows to front of m/room	£480.00
21 st Apr	3348	Clarks Cemetery Serv.	Gardening Services	£121.00
21 st Apr	3349	K Bradshaw	Clerk's expenses	£190.91
21 st Apr	3350	Nexus Data Systems	Domain registry	£80.50
21 st Apr	3351	Jacksons Bldg Centre	Sand & Cement	£9.12
21 st Apr	3352	Midland Printers	Newsletter	£226.35
21 st Apr	3353	Derbyshire Constabulary	PCSO – Jan to Mar	£6,250.00
21 st Apr	3354	Shanks Waste	Waste collection - Cemetery	£78.38
21 st Apr	3355	Walker Hire	Rock Salt	£461.15
21 st Apr	3356	Derbyshire C Council	Pensions Contribution	£750.00
21 st Apr	3357	HMRC	PAYE/NIC month 12	£1,258.49
			TOTAL	£15,916.80
Village Hall Management Committee				
21 st Apr	239	DRCC	Subscription	£15.00
21 st Apr	240	Connaught Gas Services	Annual Maintenance	£244.48
21 st Apr	241	Mrs. H J Simpson	Stamps & Cleaning products	£72.81
	DD	Bolsover D Council	Council Tax	£31.00
			TOTAL	£363.29

0904/425 Financial Report

It was RESOLVED to note the Financial Report as at 31st March 2009 and that the Bank Balances at this date stood at:-

Current Account	£ 2,846.42
Reserve Account	<u>£ 68,825.68</u>
Total	<u>£ 71,672.10</u>

0904/426 Appointment of Auditor

It was reported that Barrie Woodcock has cut back on his work load and will not be the Council's Auditor any more.

It was proposed by Cllr. Watson, seconded by Cllr. Brindley and RESOLVED that Mrs. Janice Jackson be appointed Internal Auditor for Tibshelf Parish Council.

0904/427 Requests for funding

- a) It was proposed by Cllr. Watson, seconded by Cllr. Barlow and RESOLVED that Vitalise be awarded £250.00 as contribution to their costs in providing services for residents of Tibshelf
- b) It was proposed by Cllr. Watson, seconded by Cllr. Foley and RESOLVED that the Methodist Church be awarded £290.00 as a contribution of 25% of the cost of the repairs to the floor.
- c) It was proposed by Cllr. Watson, seconded by Cllr. Barlow and RESOLVED that the Friends of the School Association, Town End Junior School be awarded £ 100.00 towards the Summer Fayre, the same as last year.

0904/428 Request for Memorial Bench

It was proposed by Cllr. Watson, seconded by Cllr. Brindley and RESOLVED that the request for a memorial bench in the Cemetery received from Mrs. J. Powell be approved in accordance with Cemetery Rules and that the siting of the bench be agreed with the Council in advance.

0904/429 Items for information

It was RESOLVED to note the correspondence received per the circulated schedule.
It was proposed by Cllr. Watson, seconded by Cllr Brindley that the Clerk writes to Derbyshire County Council Highway Safety Officer supporting the points raised by the Fire Service relating to parked cars in the Babbington/Haddon Street area.

0904/430 It was proposed by Cllr. Brindley, seconded by Cllr. Beckett and RESOLVED to take the Village Hall Sub Committee report as an emergency item as items need resolution before the next meeting of the Council.

0904/431 Village Hall Management Sub Committee

- a) The sewer has been checked and appears to be clean. It was proposed by Cllr Watson, seconded by Cllr Foley and RESOLVED that the toilet in question be taken off and the drain rodded before considering further action.
- b) It was proposed by Cllr Watson, seconded by Cllr Brindley and RESOLVED that the quotations received from the Post Office for Dry Cleaning of Curtains, Amber Clean Dry for Carpet/Chair Cleaning and David Sharpe for Decorating the Hall (£900) and the entrance/toilets (£585) be accepted. A further £30 was agreed for painting the wall in the hall under the rail in a different colour.

The Meeting Closed at 8.15pm

Chairman.....

Date.....