

**Minutes of the MEETING of TIBSHELF PARISH COUNCIL**  
**held in The Parish Meeting Room, Tibshelf Village Hall, 110 High Street, Tibshelf. DE55**  
**5NU on Tuesday 21<sup>st</sup> September 2010 at 7.00pm**

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**Present:**

Cllrs., A. Boyer, D. Brindley (Chairman), G.M. Foley, R. A. Heffer, P. Trevelyan and W. Vardy (Vice Chairman)

**In attendance:**

One member of the public, Councillor C. Moesby DCC, PCSO P Brownlee, PC L Evans and R Price, Parish Clerk.

**NON EXEMPT ITEMS**

**0910/687 Apologies for absence**

Apologies for absence were received from Councillors C Barlow, A E Beckett, J Gilbody and T Watson

**0910/688 Declarations of Members Interests**

There were no declarations of interest

**0910/689 Public Speaking**

**Public Speaking:**

A member of the public raised a number of issues relating to –

Problems of dogs creating a nuisance at the flats on High Street – it was explained that this was an issue for Bolsover District Council to deal with

Requests for an up date on the status of the petition which had been circulated concerning the reinstatement of the proposed new school at Tibshelf – Councillor Moesby explained that a leaflet was being sent out within the next two weeks to all residents with an update

An issue relating to the blighting of a property due to the current planning application for development at Overmoor View – it was confirmed that the parish council could have no influence over this matter other than the objections which had already been submitted to the planning application

Requests for the police to undertake action in relation to parking issues around the High Street – it was explained that enforcement powers in relation to parking offences had been transferred from the police to the County Council and that action could only be taken by enforcement officers where there was a clear indication of the parking restrictions in force.

**Police:**

PCSO Brownlee and PC Evans attended the meeting and submitted a written report for Members' information.

Crime Figures for August 2010 (July figures in brackets):-

Assaults 4 (0): Criminal Damage 6 (6): Burglary Dwelling 1 (0): Burglary Non-dwelling 1 (0): Theft from motor vehicle 6 (1): Theft of motor vehicle 3 (1): Total Crimes 21 (8):

Nuisance Incidents 10 (10). The report detailed the types of incidents listed.

- The assaults included brawls and domestic incidents. Criminal damage included damage to cars, incidents of items being thrown off a bridge, and some domestic incidents . The

burglary was a forced door and theft of car keys. The nuisance incidents included damage to hanging baskets, loud music, complaints about young people.

- High visibility patrols had been regularly conducted and the number of nuisance incidents reported was considered to be relatively low particularly as this period covered the school summer holidays.
- PC Evans reported on a police event which had been undertaken at the beginning of September. This included a number of police personnel who were involved in the scheme to raise awareness and encourage safer driving. Over 80 vehicles were pulled in in a four and a half hour period and a large number of fixed penalty notices were issued for not wearing seat belts and the use of mobile phones. A considerable number of verbal warnings were also issued and some car owners were required to immediately rectify car defects which were considered dangerous. PC Evans had also undertaken speed checks on the High Street.
- A Panel meeting to identify priorities had included the Brooke Street area as a priority area.
- Two Acceptable Behaviour Contracts (ABC's) were due to be issued over the next few days
- It was reported that there had been ongoing problems of litter at the Doe Hill Country Park car park and the police offered to carry out some litter picking when they visited the site. However they did not have the appropriate equipment. They were advised to approach Bolsover District Council to see if they would provide them with litter pickers. If this was not successful then the parish council agreed to provide them with the equipment. It was also agreed that, to minimise the necessity for the police to carry out this task, the parish council litter pickers be asked to litter pick the area once per week. Councillor Heffer also agreed to speak with the manager of the organisation responsible for the land to investigate the feasibility of installing litter bins and dog bins.

#### **County Council:**

- Cllr. Moesby reported that the County Council were providing composting bins at a cost of £14 plus £5 delivery.
- In relation to winter maintenance and in recognition of the problems experienced last year with the severe weather, grit salt was now being stock piled. However in order to make savings it was possible that, whilst the same number of roads would be gritted the frequency per day may be reduced.
- The Chief Constable had made a presentation to members at DCC and explained that major cuts to the police budget could mean the loss of backroom staff and PCSO's. This would put a greater strain on the regular police force to fill in on administrative tasks thus reducing their time on the beat.
- Adult social care was changing. Personalised budgets would mean that recipients would need to source their own care packages. This may be through brokers and/or the DCC. This could be very complex for vulnerable people. Additionally there was going to be a review of the levels of care. Those who were currently regarded as medium would be reassessed. If they were re classed as severe they would still be eligible for support. However those who remained in the moderate category would no longer be eligible. Currently there were between 6000 and 8000 people at this level.
- A sliding scale of charges was to be introduced for home helps dependant on ability to pay – this would range from £23 to £200 per week.
- DCC have got to manage cuts of between £64m and £90m over the next three years.

#### **District Council:**

- There were no District Council issues to report

**0910/690 Minutes of the Meeting held on 20<sup>th</sup> July 2010**

It was proposed by Cllr. Brindley, seconded by Cllr. Trevelyan and RESOLVED that the Minutes of the Council meeting held on 20<sup>th</sup> July 2010, be approved as an accurate record and were duly signed by the Chairman.

**0910/691 Chairman's Announcements**

The Chairman

- informed members of a response received from Bolsover District Council in relation to the enquiry which had been submitted about quad bike activity in the village. The District Council had pursued the issue and advised the owner of the land about use of the land and when planning permission would be required.
- advised Members that the Headmaster of Tibshelf School had written to the Parish Council thanking them for their support in seeking a reversal of the decision to withdraw funding for the new Tibshelf School.
- referred to issues on parking at the flats at High Street and explained that she had written to Bolsover District Council following a meeting between officers of the District Council and the Chairman and Councillor Heffer. There had been a further visit by a BDC officer which had resulted in a response which set out some options which had been considered. There were however a number of problems identified in relation to each of the options the common one being the lack of funding available. Members were extremely concerned about the issues which affected this very visible and central focal point of the village and it was therefore agreed that a letter be sent to BDC inviting appropriate representatives to a meeting of the parish council with a request for an early response.
- Advised Members that the Bolsover LSP had established a Parish Council Communications Grant Fund to enable parish councils to apply for a small grant of £500 - £1000 to improve communication methods such as websites and newsletters. It was agreed that an application be submitted for assistance in either developing the website or the production of a digital broadcast which could be used in local outlets.

**0910/692 Village Hall Management Sub Committee 6<sup>th</sup> July 2010**

It was proposed by Councillor Brindley, seconded by Councillor Trevelyan and RESOLVED that the minutes of the meeting held on 14<sup>th</sup> September 2010 be accepted and that the following recommendations be approved

That the Hall be hired to Cllr Barlow and the Wheatsheaf staff on Christmas Day as a venue for Christmas meals for the fee of £100, access and cleaning of the hall to be the responsibility of Cllr Barlow on the day.

Accounts for Payment and Financial Report.

Midland Printers Chq No 407            £143.59

Roger Cook Chq No 408            £90.47

Mrs. H J Simpson Chq No 409        £200.00

Petty Cash Float.

Financial Report as at 8<sup>th</sup> September 2010

Takings since last meeting £5815.75 (£4042.75 paid to Reserve account)

Current Account Balance £4843.32

Reserve Account Balance £7771.80.

**0910/693      Removal of Roadside Seat**

The Clerk reported that the roadside seat which had been installed on Waverly Street in memory of County Councillor Harry Lowe had become dangerous and had had to be removed. It was PROPOSED by Councillor Heffer, SECONDED by Councillor Vardy and RESOLVED that a new seat be purchased and installed.

**0910/694      Tibshelf Signage Project**

The Clerk distributed copy of a paper from Derbyshire Sport outlining details of the proposed Tibshelf Signage project. The aim of the project was to test whether health based information on local routes via signage would increase the number of people using the existing rights of way/trails/public highways in the Tibshelf area to improve their fitness levels, or access to key services.

Derbyshire Sport were currently seeking funding to support the project and one of the possible grant sources was Awards for All. However, Derbyshire Sport as an organisation were not eligible to apply and asked whether the parish council would be able to lead on an application. This posed problems in that, if the parish council were successful in accessing the funding, no further applications could be made to this funder by the parish council for a period of two years. As the Parish Council were currently considering other projects in the parish which may be eligible for funding from Awards for All it was PROPOSED, SECONDED and RESOLVED that, on this occasion, they would decline the request. Derbyshire Sport currently had an application under consideration by another funder and were hopeful that this would be successful.

**0910/695      Christmas 2010**

Members were informed that an estimate had been obtained from Bradford Festival Lights to change the 8 features on the Church tower lights to LED following problems which had been experienced with them last year. It was PROPOSED, SECONDED and RESOLVED that the estimate of £1160 including transport but excluding VAT be accepted and the work be ordered as a matter of urgency.

Consideration was also given to the arrangement of Christmas Events for the community. It was PROPOSED by Councillor Heffer, SECONDED by Councillor Trevelyan and RESOLVED that up to £500 be approved to support the Tibshelf Christmas Lights Festival on Friday 3<sup>rd</sup> December and that up to £500 be approved to support an event for Tibshelf's Senior community.

**0910/696      Consultation on NHS Derbyshire County's Pharmaceutical Needs Assessment**

The Clerk distributed relevant extracts of the above consultation document. The contents were noted.

**0910/697      Development Fund – North East Derbyshire Accessibility Partnership**

Members considered details of the above funding opportunity and it was agreed that enquiries be made as to whether funding would be available to support the provision of transport for local residents to the Christmas Event(s).

**0910/698 Derbyshire County Council (Off Street Parking Places) Order 2010**

The Clerk reported receipt of the above Order regarding charges at countryside car parks. None of the car parks in Tibshelf parish were affected. The contents were noted.

**0910/699 Applications for Funding Support**

Members considered an application for funding support from Tibshelf Football Club. £375 was requested to contribute to the purchase of football kits. It was PROPOSED, SECONDED and RESOLVED that a grant of £375.00 be made to Tibshelf Football Club.

**0910/700 Planning**

It was RESOLVED to make recommendations to Bolsover District Council in respect of the applications on the attached schedule

**0910/701 Derbyshire Association of Local Councils**

It was RESOLVED to note that the following circulars have been received:-

36/10	Employers guide 2010 and Training Vacancy – Clerk – Winster Parish Council - Derbyshire police – Annual Parish Evening – 12 October 2010
37/10	Local government pay 2010/2011 and 2011/2012 Vacancy – Parish Clerk and Responsible Financial Officer - Parwich Parish Council
38/10	Derbyshire County Training Partnership - Training 2010/2011 Power of Well Being Training –Cresswell 25 November 2010 £15.00 per delegate Certificate in Local Council Administration - CILCA
39/10	New DALC training course and HMRC training autumn/winter 2010 Chairmanship – An Introduction - Wednesday 29 September 2010 –Bakewell HM Revenue & Customs Workshops
40/10	Power of Well Being resolutions Public Works Loans Board Powers to cap billing authorities’ council tax and parish councils’ precept levels The Legal Deposit Libraries Act 2003 Derbyshire Wildlife Trust
41/10	Derbyshire County Council – Corporate Property Pack Highway News for Town And Parish Councils – Issue 1 Derbyshire County Council Parish Liaison Meeting – 21 October 2010
42/10	DALC AGM – County Hall, Matlock – 11.00am – Saturday 4 September 2010 Society of Local Council Clerks – CPD courses Vacancy – Clerk/Responsible Financial Officer – Somercotes Parish Council
43/10	New initiative – parish council accounts service Derbyshire Constabulary annual parish councils’ evening – Tuesday 12 October 2010 Local government pay 2010/2011 and 2011/2012 Great Longstone Parish Council – Vacancy For Clerk/Responsible Financial Officer

**0910/702 Parish Clerk’s Report****a) Accounts for Payment**

It was PROPOSED by Councillor Heffer, SECONDED by Councillor Vardy and RESOLVED that the following accounts for payment be approved:-

Date	CQ No:	Payee	Description	Amount
			Total Salaries Aug and Sept	7679.84
27 <sup>th</sup> July	3599	SLCC	CiLCA fee	£150.00
27 <sup>th</sup> July	3600	Tibshelf Village Hall MC	Transfer fee for hire of hall	£160.00
20 <sup>th</sup> July	3601	Tibshelf Village Hall MC	Raffle prize	£50.00
18 <sup>th</sup> Aug	D/D	Opal	Telephone	£43.29
19 <sup>th</sup> Aug	3602	HMRC	PAYE and NI	£1186.41
19 <sup>th</sup> Aug	3603	DCC LGPS	Pension contributions	£336.16
19 <sup>th</sup> Aug	3604	MSM Hygiene	Black Sacks	£161.45
19 <sup>th</sup> Aug	3605	Shanks Waste Management	Rental and lifts July	£148.90
19 <sup>th</sup> Aug	3606	Sage Payroll	Sagecover	£141.00
19 <sup>th</sup> Aug	3607	Clarkes Cemetery Services	Gardening services and grass cutting July	£850.00 £151.00
17 <sup>th</sup> Sept	D/D	Opal	Telephone	£42.35
21 <sup>st</sup> Sept	3608	Shanks Waste Management	Rental and lifts August	£122.81
21 <sup>st</sup> Sept	3609	3 <sup>rd</sup> Tibshelf Scout and Guide Group	Delivery of Newsletter	£200.00
21 <sup>st</sup> Sept	3610	Roger Cook	Work to pavilion	£155.10
21 <sup>st</sup> Sept	3611	High Street Garage	Fuel July	£30.00
21 <sup>st</sup> Sept	3612	I Barrett	Repair ro step at pavilion	£125.00
21 <sup>st</sup> Sept	3613	AML	Data storage & broadband Aug	£38.77
			Data storage & broadband Sep	£38.77
21 <sup>st</sup> Sept	3614	Nomix Enviro	Black sacks	£108.63
21 <sup>st</sup> Sept	3615	E R Price	Petty Cash	£100.00
21 <sup>st</sup> Sept	3616	HMRC	PAYE and NI	£1186.41
21 <sup>st</sup> Sept	3617	DCC	LGPS	£336.16
21 <sup>st</sup> Sept	3618	Clarkes Cemetery Services	Gardening services and grass cutting August	£850.00 £151.00
21 <sup>st</sup> Sept	3619	Staples	Stationery	£52.26
21 <sup>st</sup> Sept	3620	High Street Garage	Fuel	£67.50
			TOTAL	£14632.81

### b) Financial Report

It was RESOLVED to note that the bank balances at 31<sup>st</sup> August 2010 stood at:

Current Account	£ 4000.00
Reserve Account	<u>£ 99522.20</u>

Total	<u>£ 103522.20</u>
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### c) Completion of Annual Audit

Notification had been received from Audit Commission that the Annual Audit of Accounts for 2009/2010 had now been completed and the certified Annual Return for the financial year ending 31 March 2010 had been received.

On the basis of their review it was their opinion that the information contained in the annual return was in accordance with the Audit Commission's requirements and no matters had come to their attention giving cause for concern.

**d) Certificate in Local Council Administration (CiLCA)**

The Clerk reported that she had successfully completed the Certificate in Local Council Administration. The certificate was dated 16<sup>th</sup> August 2010. It was PROPOSED by Councillor Trevelyan, SECONDED by Councillor Brindley and RESOLVED, that, in accordance with the Parish Clerk's Contract of Employment, the clerk's salary be increased from point 27 to point 28 with effect from 1<sup>st</sup> September 2010.

**e) DALC Training Course**

DALC were running a training course of 6<sup>th</sup> October based on the new National Training Strategy Employer's Guide. The delegate cost was £30 and it was PROPOSED by Councillor Trevelyan, SECONDED by Councillor Brindley and RESOLVED, that the Clerk be authorised to attend.

The meeting closed at 9:00 p.m.

Chairman.....

Date.....