

**Minutes of the ANNUAL MEETING of TIBSHELF PARISH COUNCIL held in Tibshelf Village Hall, 110 High Street, Tibshelf. DE55 5NU on Tuesday 16<sup>th</sup> May 2006 at 7.15 pm**

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**Present:**

Cllrs. A Beckett, A Boyer (Chair), D Brindley, M Coupe, G Foley, R Heffer, M Pope, P Rhodes, G Wallis and T Watson.

**In attendance:**

Three members of the Public, Cllr C Moesby and K Bradshaw (Parish Clerk).

**Public Participation**

It was reported that the footpath between High Street and Back Lane has been referred to the Footpaths Officer and could take 3-4 months to resolve. Cllr. Moesby will pick up on this and report to the clerk

Boslover DC is not cutting all the verges in the village do not clean up afterwards on the verges that have been cut. Cllr. Beckett will raise this matter with District.

Horses and motorbikes are using the Five Pits Trail and barriers on the footpath were requested. Funding is in place for stopping up the bridge and making the crossing but there is no funding yet for the car park and landscaping. Consultation with residents will be held but not much will be done until all funding is in. The crossing should be in place for late summer Cllr. Moesby will check this.

**County Councillor's Report**

Derbyshire County Council has had one of the lowest council tax increases in the country. £10m worth of savings have been achieved through increased efficiency. There are 160,000 Gold Card holders in the county. £18m will be invested in roads and bridges. Help for independent living has been increased. Crime has been cut and re-offending has been reduced from 8% to 4%.

Local issues:-

- o Bus stop on Mansfield Road – a 5m long strip will be provided to help and white lining to slow traffic will be done
- o Over hanging hedges on the north side should be done by 19<sup>th</sup> May
- o The planning application for 1 & 2 Holmlea has been withdrawn
- o Schools Investment programme - £75,000 for Tibshelf School to improve fire alarm system, Improving disabled access in schools and Townend Junior School has been awarded £5,000
- o The transport plan has been published and is available on the website
- o The speeches of Philip Whitehead MEP are now in the Derbyshire record office
- o There is a new qualification for young people
- o There is a special offer on home composting bins. Prices are £4, £6 & £15 including delivery. Order line 0845 073 2001
- o Walk to School week begins on 22<sup>nd</sup> May with 180 schools taking part
- o Family history for beginners – Record office 23<sup>rd</sup> May

**District Councillor's Report**

- o A copy of the report for 2006 which was read out in the meeting is attached to these minutes as Annex1
- o School travel plan funding – the school has £300 and would like to donate this to TPC towards upgrading the pavilion.
- o Litter by the school – litter bins are available from BDC and a request should be made for extra bins by the school. Extra bins are available for TPC should these be required. Councillors are requested to consider where would be the best place for new bins and report back.

- o Condition of High Street, grass & weeds – There has been no response from BDC and Cllr. Beckett will chase up this matter. Spraying normally takes place in July.
- o It was confirmed that compostable waste goes to proper composting facilities and not to landfill as is being rumoured.

**0605/07 – Election of Chairman for the ensuing year**

Two Councillors were nominated for the Chair, Cllrs. Watson and Beckett. Each received five votes for and five votes against. The Chairman used his casting vote for Cllr Watson.

It was RESOLVED that Councillor T Watson be duly elected Chairman of Tibshelf Parish Council.

Cllr. Watson declared his Acceptance of Office and signed the Declaration in the presence of the Proper Officer of the Council.

**0605/08 - Vote of thanks to the retiring Chairman**

Thanks were given to the retiring Chairman for his efforts holding the Chair during what has been a difficult year during the transition from the previous to the new Clerk.

**0605/09 – Election of Vice Chairman for the ensuing year**

Two Councillors were nominated for Vice Chair, Cllrs. Beckett and Heffer. Each received five votes for and five votes against. The Chairman used his casting vote for Cllr Heffer.

It was RESOLVED that Councillor R Heffer be duly elected Vice Chairman of Tibshelf Parish Council.

Cllr. Heffer declared his Acceptance of Office and signed the Declaration in the presence of the Proper Officer of the Council.

**0605/10 - Apologies for absence**

Apologies were received from Cllr. P Trevelyan who is away.

**0605/11 - Declaration of Members Interests**

Cllrs. Watson, Boyer, Heffer and Coupe declared a personal interest in planning application 006/0259/OUT submitted by Mr. C Barlow.

Cllr. Heffer declared a personal interest in planning application 06/00273/FUL submitted by Mr. & Mrs. Draycott.

Cllrs. Boyer, Heffer & Watson declared a personal interest in planning application 06/00224/FUL submitted by Mr. Ansell.

Cllr Coupe declared a personal and prejudicial interest in planning application 06/00224/FUL submitted by Mr. Ansell and did not take part in the discussion and did not vote.

**0605/12 - Minutes of the meeting held on 11<sup>th</sup> April 2006**

It was RESOLVED to defer this item to the next meeting, as the minutes had not yet been circulated to members.

**0605/13 - Matters Arising**

It was RESOLVED to remove this item from the agenda. In the future all items will be covered in the Clerk’s Report or be placed as specific items on the agenda.

**0605/14 - Chairman’s announcements**

The new Clerk/RFO was welcomed and it is believed that the full time position is necessary to meet the demands of current day legislation, to advise and to ensure that the Parish Council

carries out its duties to the community, its duties as an employer and to ensure that the requirements of the Council are administered and to protect the Council against risk. The meeting format will change slightly and will concentrate on specific agenda issues to avoid repetition of issues which have been or are being dealt with. It is planned that Committee issues be dealt with away from the main Council meeting except where ratification of agreements or expenditure is required. The objective for the forthcoming months is for the Council to work together towards achieving Quality Status for Tibshelf Parish Council and to look after the interests of all Tibshelf residents in an efficient manner.

#### **0605/15 – Emergency Item - Planning**

It was RESOLVED to consider planning applications as an emergency item due to the timescale for returning Councils comments to the Planning Authority.

A report on recent planning applications and decisions was discussed and approved.

#### **0605/16 – Appointment of Sub-Committees/Internal Auditors**

A motion for the restructuring and membership of Committees was presented to the meeting. Under this restructuring the Cemetery, Sports ground and Play ground will be amalgamated into one Amenities Committee.

An amendment to establish Committees as proposed but without the members being named was put to the vote and was carried.

After discussions, a second amendment to appoint the persons named, after deletions, to each Committee was put to the vote and the motion was carried with 5 votes for, 4 against and 1 abstention.

It was RESOLVED that the Committee structure for the ensuing year shall be:-

Audit – Chairman and Vice Chairman

Personnel – Chairman, Vice Chairman and Councillors Boyer, Brindley and Foley

Amenities - Chairman, Vice Chairman and Councillors Beckett, Boyer and Wallis

Planning - Chairman, Vice Chairman and Councillors Coupe and Wallis

Appointment to the Village Hall Management Committee - Chairman, Vice Chairman and Councillors Beckett, Brindley, Foley and Rhodes

Cllr Beckett voiced her objection to the amalgamation of the Cemetery, Sports ground and Play ground into an Amenities Committee and commented that it is a poor day when Councillors are side lined after many years of effort.

#### **0605/17 - Appointment of Representatives to Outside Bodies**

It was RESOLVED to appoint Cllr Boyer to be the Council's Representative on the Police Consultative Committee

#### **0605/18 - Dates of Council Meetings 2006/2007**

It was RESOLVED that the Council will meet on the third Tuesday of every month with the exception of August when there will not be a meeting. The Clerk will circulate a meetings calendar

#### **0605/19 Derbyshire Association of Local Councils**

It was RESOLVED to note that the following correspondence has been received and is available in the office

- a. Minutes of the Executive Committee meeting held on 4<sup>th</sup> March 2006
- b. Circular 12/2006 – General
  - i. Accounts and Audit (Amendment) (England) Regulations 2006 SI 2006 No564

- ii. 101 to be the new non-emergency telephone number
- iii. Section 137 Expenditure (£5.44 for 2005/6)
- iv. RFO Vacancy – Belper TC
- c. Circular 13/2006 – What does your Council do for your Community
- d. Circular 14/2006 - General
  - i. Clean Neighbourhoods and Environment Act 2005
  - ii. OFCOM – Final report on the review of the Universal Service Obligation
  - iii. Increases in Statutory Sick Pay and Statutory Maternity Pay from April 2006
  - iv. Reprint of the Good Councillor Guide
- e. Circular 15/2006 – Local Vision Conference – 1/2 June 2006
- f. Circular 16/2006 – General
  - i. Local Council Administration – New edition
  - ii. Car Allowances 2006
  - iii. Licensing Act
  - iv. E Alert – Parcel delivery scam
- g. Circular 17/2006 – General
  - i. Council of the Year 2006
  - ii. Clerk of the Year 2006
  - iii. Communications Awards 2006
- h. Circular 18/2006 – General
  - i. War Memorials Trust (previously Friends of War Memorials)
  - ii. Parochial Fees from 01.01.2007
  - iii. Derbyshire Police Re-organisation
- i. Conference on proposed Police Re-organisation - 10<sup>th</sup> June 2006, Matlock**

If available the Chairman will attend this conference and requested that if he is not available for someone else from the Council to attend. The Clerk will circulate details to Cllrs. Boyer, Heffer & Watson

#### **0605/20 - Accounts for Payment**

It was RESOLVED to authorise the following payments. The account for Walker hire should be credited Cllr Heffer will organize return of and a credit for the bag of sand.

Date	CQ. No	Payee	Description	Total	VAT	Net
16-May	2826	Gasforce	Gas	266.26	39.66	226.60
16-May	2827	Janice Jackson	Locum Clerk	321.20	0.00	321.20
16-May	2828	Key Services	Sunny Bank Play Area	2,449.88	364.88	2,085.00
16-May	2829	J B Littlewood	Locks	12.33	1.83	10.50
16-May	2830	Cancelled	Sand & Cement (Patio)	0.00	0.00	0.00
16-May	2831	Web mania	Hosting of website	23.50	3.50	20.00
16-May	2832	J Simpson	Salary - May	635.40	0.00	635.40
16-May	2833	T Redman	Salary - May	523.73	0.00	523.73
16-May	2834	D Robinson	Salary - May	828.26	0.00	828.26
16-May	2835	J Bush	Salary - May	166.08	0.00	166.08
16-May	2836	K Bradshaw	Salary - May	927.75	0.00	927.75
16-May	2837	HM Revenue & Customs	PAYE & NIC - month 1	524.97	0.00	524.97

#### **0605/21 - Health and Safety Legislation**

It was RESOLVED that the Clerk consider what is required in terms of copies of relevant Legislation /Statutory Instruments and report back.

#### **0605/22 - Accounting program**

It was RESOLVED to go ahead with the upgrade of Sage Instant Accounting for the sum of £95.00 + VAT

**0605/23 - Local Council Administration, Charles Arnold Baker**

It was RESOLVED to purchase this book and that the Clerk be authorised to purchase other reference books deemed necessary.

**0605/24 – Schools Fishing Match**

In response to the request from Bolsover District Council it was RESOLVED to donate £50.00 towards transport costs for the schools fishing match at Shirebrook Town Pond

**0605/25 – Tibshelf Village Hall**

It was RESOLVED that the Clerk investigate the relationship between the Council and the Village Hall Charitable Trust in terms of legal status, VAT and administration.

**0605/26 - Racing Car Club**

It was RESOLVED to monitor the progress of Bolsover DC in its action for nuisance against the Racing Car Club

**0605/27 - Items for information**

To note general correspondence which is available for inspection in the Office

- a) Ashfield District Council – Consultation for the Ashfield Local Development Framework
- b) Derbyshire County Council
  - i) Derbyshire Police re-organisation – request for support
  - ii) Derbyshire Minerals and Waste Development Framework Submission Statement of Community Involvement – **response required by 26<sup>th</sup> May**
- c) DEFRA – Parish Council guide to environmental enforcement – available on request
- d) Derbyshire Rural Community Council – AGM 22<sup>nd</sup> May, Hognaston
  - i) Highways Agency – Stakeholder News – Easing jams on the M1 now and in the future
- e) LGIU good practice seminar 18<sup>th</sup> May, Central London
- f) ODPM – Local Authority Byelaws in England – a discussion paper
- g) North Derbyshire Home Improvement Agency – Introduction
- h) NE Derbyshire Citizens Advice Bureau – Bolsover Triage Service
- i) Nottingham East Midlands Airport – Comments requested on NEMA’s draft masterplan
- j) Society of Local Council Clerks – East Midlands Regional Conference 29<sup>th</sup> June, Nottingham
- k) Bolsover District Council – Informal Consultation on proposed diversion of footpath N0 20 – Ault Hucknall
- l) Bolsover District Council – Bolsover Local Strategic Partnership and Parish Councils Liaison Meeting – Newton 23<sup>rd</sup> May 2006 at 6.30pm  
Cllr Boyer will attend this meeting on behalf of Tibshelf Parish Council

The meeting closed at 9.30 pm

Signed.....

Date.....