

Minutes of the Meeting of Tibshelf Parish Council held in Tibshelf Village Hall, 110 High Street, Tibshelf. DE55 5NU on Tuesday 18th July 2006 at 7.15 pm

Present:

Cllrs. A. Beckett, A. Boyer, D Brindley, M Coupe, G Foley, R Heffer, P Rhodes, P Trevelyan, G Wallis and T Watson (Chair).

In attendance:

One member of the Public, Cllr C Moesby and K Bradshaw (Parish Clerk)

Public Participation

The Council was thanked for the trimming of the trees but comments were made that the drains had not been cleaned out. The Clerk will bring this to the attention of Bolsover District Council. Questions were again raised relating to the funding received by Bolsover District Council and it was suggested that the questioner should put these in writing to the County Council.

County Councillor's Report

The drop curbs on Doe Hill Lane have been reported.

Parking at Tibshelf Junior School is part of the Travel Plan due in September.

Five Pits Trail - £9,000 from the Travel Plan may be used as match funding.

- Cllr Moesby reiterated that there would be public consultation before alterations to the car park.

Overgrown footpaths – Cllr Moesby asked if footpath numbers could be provided. Volunteers can go on training and the walk round the footpaths and report to the Council.

The proposed merger of Derbyshire Police into an East Midlands Force has been scrapped.

The over hanging trees raised in public participation at the last meeting have been monitored and incidents involving vehicles were reported.

NON EXEMPT ITEMS

0607/47 – Apologies

No apologies were received.

The Clerk pointed out that apologies did not have to be made in writing but must be given to the Clerk in advance of the meeting. Members should not give apologies on behalf of other members.

0607/48 – Declarations of Interest

There were no declarations of interest

0607/49 - Minutes of the meetings held on 18th June 2006

It was RESOLVED to approve the minutes of these meetings and they were duly signed by the Chairman

0607/50 – Sub Committees

The Clerk is to check with DALC to determine if the make up of Sub Committees should reflect the make up of the Council as is the case at District.

It was RESOLVED that the remits of Sub Committees are to be placed on the next agenda.

It was RESOLVED that Cllr P Trevelyan be appointed to the Amenities Sub Committee.

It was RESOLVED that Cllr P Trevelyan be appointed to the Village Hall Management Committee

Report from the Personnel Sub-Committee

0607/51 - It was RESOLVED that the Parish Ranger and the caretakers be awarded a pay increase for 2006/07 of 2.95% backdated to April 1st 2006 in line with Bolsover District Council's policy.

0607/52 - It was RESOLVED that all employees and members of Council, holding correct driving licenses, be authorised to drive the Parish Vehicle for Parish Council business purposes only.

0607/53 - It was RESOLVED that the following item be treated as confidential and members of the public were asked to leave the room during discussions

EXEMPT ITEM

0607/54 - It was RESOLVED that the review of the Job description of the Village Hall Coordinator be deferred until the meeting in September

The confidential discussion was closed and the meeting was resumed under standing orders

NON EXEMPT ITEMS

0607/55 - It was RESOLVED that the Clerk formulate contracts of employment and job descriptions for all employees for ratification by the Council. These documents are to be presented to the Personnel Sub Committee on 12th September 2006.

Report from the Amenities Sub Committee

0607/56 – It was RESOLVED that the remit of this sub committee be is to provide safe and well maintained recreational areas for the community and to maintain the up keep of the cemetery.

0607/57 – It was RESOLVED that the Council to go to tender to put all waste collection with one contractor from the following:- Bolsover District Council, Shanks Waste Management, Leigh Environmental, Veolia. The Clerk will check on the contractual status for existing providers and prepare a tender document for approval by Council.

0607/58 - It was RESOLVED that the Clerk and the Parish Ranger will prepare a detailed report of works required at the cemetery and pavilion identifying which can be undertaken "in house".

0607/59 – It was RESOLVED that the water leaks at the Sportsground and Lincoln Street play area be investigated and repaired. The Clerk is to check if Bolsover D C has responsibility for the Lincoln Street site.

0607/60 - It was RESOLVED that the Arborial specialist at DCC be contacted for advice and recommendations regarding trimming of the trees in these areas.

0607/61 - It was RESOLVED that a representative from the Football Club, the Cricket Club and the Model Car Racing Club be invited to join this sub-committee.

0607/62 - It was RESOLVED to investigate the cost of putting a gate in place of the missing concrete fence panel at the sports ground.

0607/63 - It was RESOLVED that all areas be inspected weekly and that reports of damage or required works be reported to the Clerk. Duplicate books will be purchased for use by the Ranger and caretakers.

0607/64

It was RESOLVED to note that under the rules of the cemetery items can only be placed on the surround of the headstone to preserve the sanctity of the cemetery and that the Council has the authority to remove items placed incorrectly and put them into storage.

It was RESOLVED to note that the Clerk is to advise all Funeral Directors to instruct their Sexton to put all sub soil excavated into the skip. Graves must only be topped up with top soil.

Village Hall

0607/65 – It was RESOLVED that Clerk investigate further the details of the legal status of the relationship between the Village Hall Charity and the Parish Council and that this sub committee should continue the day to day running of the Village Hall in the meantime.

0607/66 – Planning

The planning applications on the attached schedule were considered and it was RESOLVED that the Councils recommendations be noted and relayed to Bolsover District Council.

0607/67 – Grass Cutting

It was RESOLVED to move this item up the agenda as Cllr Heffer had to leave early to continue his holiday.

Cllr Heffer reported that he had met with the contractor and a member of his staff on Monday 3rd July and there were no problems with the grass cutting. The complaints received earlier in the season were when the grass grew rapidly and the period between cuts of two weeks resulted in problems. The frequency of cutting particularly in the early season should be taken into consideration for next year. The right side of Doe Hill Lane is not in this year's contract even though they have been cut.

Cllrs Heffer and Foley left the meeting

0607/68 – Chairman's Report

The Chairman reported that he is pleased with the positive feed back from the sub committees from which the Council will benefit.

0607/69 - DALC Circulars

Council is requested to note the following circulars which have been received from DALC Conference on Police Re-organisation (Circulated)

22.06 - Loan Sanction, Village Show

23.06 - Development of the Sector (Circulated)

24.06 - Death of Sam Weller, Chairman ABA, Mapping, Audit Fees 2006 – 2011 £550.00, Training Reminders – Councillors training day 29th July, Clerk Training 8th August, The Quality Trail 26th July, Risk Assessment training 22nd July & 30th September, New grants available for Parish Plans.

0607/70 – Clerks Report

Thanks were expressed from the Tibshelf Community Association for the Council's donation to the carnival

It was RESOLVED that the Parish Vehicle and driver will be provided to collect the Marquee for this event from Newton

It was RESOLVED to note that the Council's VAT registration has been restored and that a claim in the region of £10,400, dating back to deregistration, will made for a VAT refund.

It was RESOLVED to approve the following payments for supplies and salaries from 20th June to date:

| Date | CQ No: | Payee | Description | Amount |
|-------------|---------------|--------------------------------------|------------------------------|---------------|
| 28/06/06 | 2741 | Derbyshire Children's Holiday Centre | Donation | £25.00 |
| 28/06/06 | 2742 | Tibshelf Community Assn. | Carnival | £1,000.00 |
| 28/06/06 | 2743 | Tibshelf Infant School | Summer Fete | £100.00 |
| 28/06/06 | 2744 | Tibshelf PCC | Flower festival | £250.00 |
| 18/07/06 | 2745 | AML (Midlands) Ltd | Computer set up & repairs | £304.04 |
| 18/07/06 | 2746 | Cancelled | | £0.00 |
| 18/07/06 | 2747 | Cannon Fire Protection | Extinguishers service | £43.73 |
| 18/07/06 | 2748 | DALC | Sub – ABA | £54.00 |
| 18/07/06 | 2749 | Bolsover District Council | Waste Bin - Pavilion | £111.63 |
| 18/07/06 | 2750 | Flower Power (Stanfield) | HB Watering | £480.00 |
| 18/07/06 | 2851 | High Street Auto Centre | Fuel (F.M.M & J) | £124.70 |
| 18/07/06 | 2852 | Jacksons Building Centre | First aid kit & guttering | £45.35 |
| 18/07/06 | 2853 | Key Services | Grass cutting | £987.00 |
| 18/07/06 | 2854 | Nomix Enviro | Weed killer | £278.47 |
| 18/07/06 | 2855 | Oilwell Nursery | Plants & Grass seed | £153.00 |
| 18/07/06 | 2856 | Standard Industries Ltd | Inspection of lamp standards | £464.13 |
| 18/07/06 | 2857 | Staples | Stationery | £36.50 |
| 18/07/06 | 2858 | Walker Hire | Cement (patio) | £11.05 |
| 14/07/06 | 2859 - 63 | Employees | Salaries July | £3,167.40 |
| 18/07/06 | 2864 | Inland Revenue | PAYE & NIC M3 | £1,159.32 |

0607/71 – Model Car Racing Club

This item is to be the subject of a Special Meeting of the Council to be held on Thursday 20th July when, it is hoped, a representative from Bolsover District Council will be in attendance.

0607/72 – Risk Assessment

It was RESOLVED that the Risk Assessment be approved by the Council.

0607/73 – DCC/BDC

It was RESOLVED that the Clerk write to the County and District Councils to determine who is responsible for what in terms of paths, verges and drains etc. and a request a copy of their schedule of maintenance.

0607/74

It was RESOLVED to empower the Clerk to have a discretionary spending limit of £500.00, any doubts to be referred to the Chairman & Vice Chairman and that the Chairman & Vice Chairman to act in the Clerk’s absence.

0607/75 – Finance

It was RESOLVED that a meeting of the Audit sub committee be called to review the accounts for 2004/5 and 2005/6

0607/76 – Auditor

It was RESOLVED that Mr. Barrie Woodcock be appointed auditor to Tibshelf Parish Council

0607/77 – Items for information

It was RESOLVED to note the following correspondence has been received and is available in the office for inspection.

- **Age Partnership Group**
 - Newsletter Practical Information on age issues for employers
- **Bolsover District Council**
 - Agenda for Audit Committee
 - NEDC Adventure games, Pleasley Vale – information leaflets
 - Performance Plan – June 2006
 - Volunteer Sports Awards – nomination forms
- **Derbyshire County Council**
 - Children’s Centres
 - Development Plans Joint Advisory Committee – Possible sites for Waste Site Allocations Development Plan Document – response August/September
 - Development Plans Joint Advisory Committee – Mineral Site Allocations Development Plan, Aggregates Issues and Options Consultation Stage
- **Nottinghamshire County Council**
 - Statement of Community Involvement Submission Draft
- **North East Derbyshire District Council**
 - Pre-submission draft Statement of Community Involvement

The next meeting of the Council will be the Special Meeting on Thursday 20th July and the next regular meeting will be held on Tuesday 19th September

The meeting closed at 9.50 p.m.

Signed.....

Date.....